

## BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

### Minutes of the April 27, 2016 Regular Meeting

The Butler County Educational Service Center Governing Board met at 4:30 p.m. on Wednesday, April 27, 2016 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 4:36 p.m.

**ROLL CALL** - showed the following members present: Garver, Leap, G. Pritchard, M. Pritchard, Schechter. Also, present was the Superintendent, Jon Graft; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; and guests; Alan Rigling, Chelsea McFarland, Heather Wells and Georgine Bowman.

**Treasurer's Note:** There was no program focus presentation.

Resolution No. 16-119

#### Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held March 23, 2016.

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's special meeting held April 6, 2016.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-120

#### Financial Reports

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for March, 2016.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-121

**Master Card Expenditures**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Master Card expenditures for the month of March, 2016 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-122

**U.S.D.A.**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the U.S.D.A. for January 2016 and February 2016 as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-123

**Transfer of Funds**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Transfer of Funds as listed in Appendix "C" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-124

**Fifth Third Bank – Master Treasury Management Agreement**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Fifth Third Bank Master Treasury Management Agreement as listed in Appendix "D" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-125

**Resignations**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

NON-CERTIFIED

a. Miller, Amanda

Position: Help Me Grow Service Coordinator  
Effective: 5/2/2016

## b. Muldrow, Krystal

Position: Help Me Grow Service Coordinator – Home Visitor  
 Effective: 5/6/2016

## c. Switch, Samantha

Position: Teacher – Preble Co. Head Start  
 Effective: 7/31/2016

Mrs. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-126

**Initial Appointments**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

## CERTIFIED

## a. Ellis, Ruth

Position: Preschool Intervention Specialist  
 Contract: As Needed  
 Salary: \$25.00 per hour

## b. Meeker, Regina

Position: School Psychologist  
 Contract: One Year  
 Salary: \$21,860

## NON – CERTIFIED

## c. Geisler, Cheryl

Position: EMIS Coordinator  
 Contract: Two Year  
 Salary: \$57,500

## d. McCrate, Ellen

Position: Educational Aide  
 Contract: As Needed  
 Salary: \$12.38 per hour

## EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES

Boiser, Sarah  
 Geary, Angela  
 LaVoie, Ruth  
 Toms, Joshua  
 Wolf, Christine

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-127

**Retirement and Reemployment**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignation of Bessie Goldschmidt as full time Technology Support Specialist effective February 29, 2016 for retirement purposes and employ Bessie Goldschmidt as part time Technology Support Specialist effective May 2, 2016 for one year, \$23.53 per hour.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter. Nays: M. Pritchard. President declared motion carried.

Resolution No. 16-128

**Supplemental Contracts**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contract as listed.

Bolin, Charma	\$15.00 per hour
Childress, Chelsey	\$400.00
Childs, Ariel	\$400.00
Dobrozsi, Ashley	\$1,200.00
Gentry, Tiffany	\$15.00 per hour
Haynes, June	\$400.00
Koerner, Tamara	\$15.00 per hour
Lunsford, Julie	\$800.00
Reyes, LaShanda	\$400.00
Schanie, Maria	\$800.00
Schlichter, Heidi	\$15.00 per hour
Souders, Katie	\$15.00 per hour
Stephens, Jennifer	\$400.00
Walker, Miranda	\$15.00 per hour

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-129

**Limited Contract Renewals – Certified Staff**

BE IT RESOLVED, the Superintendent recommends the Governing Board renew the limited certified contracts for the 2016-2017 school year for the employees listed in Appendix “E” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-130

**Limited Contract Renewals – Non - Certified Staff**

BE IT RESOLVED, the Superintendent recommends the Governing Board renew the limited certified contracts for the 2016-2017 school year for the employees listed in Appendix “F” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-131

**Continuing Contracts – Non – Certified Staff**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the continuing contracts for the 2016-2017 school year for the employees listed.

Amaya, Mario  
Constantinesco, Deborah  
Cornett, Steven  
Davis, Denise  
Dingledine, Linda  
Harden, Mary  
Neal, Maria  
Rand, Matthew  
Reffitt, Mark  
Zahneis, Cynthia

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-132

**Job Abolishment**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the job abolishments as listed effective 2016-2017.

Assistant Principal	1.0 FTE	Lakota Pre K
Certified Occupational Therapy Assistant	.4 FTE	Lakota Pre K
Certified Occupational Therapy Assistant	1.0 FTE	Lakota Pre K
Nurse	1.0 FTE	Hamilton
Nurse	.2 FTE	Union Day
Occupational Therapist	.6 FTE	Lakota Pre K
School Psychologist	.4 FTE	Monroe
School Psychologist	.5 FTE	Lakota Pre K
School Psychologist	.6 FTE	Lakota Pre K
Speech Therapist	.9 FTE	Edgewood

Resolution No. 16-133

**Contract Non-Renewals**

BE IT RESOLVED, the Superintendent recommends the Governing Board non - renew the contracts for the 2016-2017 school year as listed.

Colwell, Angela	Certified Occupational Therapy Assistant
Ferguson, Patricia	Nurse
Harless, Mariah	Certified Occupational Therapy Assistant
Kauffman, Melissa	Speech Therapist
Norris, Stephanie	Assistant Principal
Osborn, Elizabeth	School Psychologist
Schinasi, Erin	Occupational Therapist
Spangler, Wanmarie	Nurse

Mr. Schechter moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-134

**Salary Increases**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increase for the 2016-2017 school year for the employees listed in Appendix "G" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-135

**Contract Adjustment**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustment for the employee as listed.

Burk, Sarah

Position from: Special Education Director (Madison)  
 Position to: Director of Alternative Programs – JDC/JRC  
 Salary: \$74,263  
 Effective: August 1, 2016

Mrs. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-136

**Institute for Multi-Sensory Education**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract Agreement with the Institute for Multi-Sensory Education effective October 7, 2016, in the amount of \$16,200, as listed in Appendix "H" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-137

**Fairfield City School District Lease Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lease Agreement with Fairfield City School District effective for the 2016-2017 school year, at no cost to the agency, as listed in Appendix "I" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-138

**Deborah Miller – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Deborah Miller for presentation on Ethics for Social Service Staff, effective April 29, 2016, at a rate of \$100 an hour not to exceed \$300, as listed in Appendix "J" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-139

**International Loving Touch Foundation Contract**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract with International Loving Touch Foundation, effective June 8-9, 2016, not to exceed \$12,000 based on enrollment, as listed in Appendix "K" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-140

**Samaritan Behavioral Health Contract**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract with Samaritan Behavioral Health, effective March 1, 2016 – February 28, 2017, at a maximum rate of \$3000, as listed in Appendix "L" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-141

**Professional Leave – Out of State**

- a) Debbie Mickey, attendance at the Summit by Teaching Strategies held in Baltimore, Maryland on June 8-10, 2016, at an estimated expense of \$1445.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-142

**Allison Gettler – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract with Samaritan Behavioral Health, effective March 1, 2016 – February 28, 2017, at a maximum rate of \$3000, as listed in Appendix "L" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-143

**Arin Singer-Bonk – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Arin Singer-Bonk for services as Culinary Summer Camp Facilitator, effective June 1, 2016 – July 31, 2016 in the amount of \$1,800.00, as listed in Appendix "N" which is attached and becomes an official part of the minutes

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.



Resolution No. 16-144

**Matt Tudor – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Matt Tudor as facilitator for Restorative Practices overview Workshop, effective June 1, 2016 – June 15, 2016 in the amount of \$1,000.00, as listed in Appendix “O” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-145

**Emalie Kisor – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Emalie Kisor for services as Substitute Summer Camp Facilitator, effective June 1, 2016 – July 31, 2016 in the amount of \$384.00, as listed in Appendix “P” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-146

**Kathleen Barger – Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Kathleen Barger for services as development and planning of Project-Based Learning professional development, effective May 1, 2016 – May 6, 2016 in the amount of \$1,500.00, as listed in Appendix “Q” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-147

**Fairfield City School District – Contractual Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contractual Agreement with Fairfield City School District for extended school year services – occupational therapy, effective May 31, 2016 – September 1, 2016 at a rate of \$63.00 per hour not to exceed \$378.00, as listed in Appendix “R” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-148

**Alcoholism Council of Butler County -- Independent Contractor Agreement (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Independent Contractor Agreement with Alcoholism Council of Butler County for Developmental Assets training effective April 18, 2016 for \$5000, as listed in Appendix "S" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-149

**Heather Risk, Psy.D. – Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Heather Risk, Psy.D. for trauma consultation services effective March 21, 2016 through September 30, 2016 not to exceed \$17,000, as listed in Appendix "T" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-150

**Finding Hope Consulting, LLC – Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Finding Hope Consulting, LLC for Trauma Focused CBT training effective April 1, 2016 through June 30, 2016 not to exceed \$2,000, as listed in Appendix "U" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-151

**Butler County Board of Developmental Disabilities – Memorandum of Understanding (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Understanding with Butler County Board of Developmental Disabilities for Wraparound effective April 1, 2016 - 3/31/17 for \$75,000, as listed in Appendix "V" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-152

**Search Institute – Professional Services Agreement (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Professional Services Agreement with the Search Institute for Developmental Assets Training effective April 13, 2016 for \$2800, as listed in Appendix “W” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-153

**David S. Burk – Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with David S. Burk for Parent Project Facilitation effective March 1, 2016 through June 30, 2016 not to exceed \$1,000, as listed in Appendix “X” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-154

**Martha Seward Rahfuse Memorial Scholarship**

BE IT RESEOLVED, the Governing Board awards the Martha Seward Rahfuse Memorial Scholarship to Hunter Matthew Ortiz from Madison High School for the 2015-2016 school year in the amount of \$1,000.00 and Austin Bryce Fligor from Madison High School for the 2015-2016 school year in the amount of \$1,000.00.

Mrs. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-155

**Franklin B. Walter All Scholastic Award**

BE IT RESEOLVED, the Governing Board awards the Franklin B. Walter Scholastic Award to Andrew Testas from Edgewood High School for the 2015-2016 school year in the amount of \$1,000.00.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

**Treasurer’s Notes:** Early Head Start / Head Start Attendance and enrollment as listed in Appendix “Y” which is attached and becomes an official part of the minutes. First Reading Board Policies as listed in Appendix “Z” which is attached and becomes an official part of the minutes.

Resolution No. 16-156

**Executive Session for the Purpose of Employment of the Superintendent**

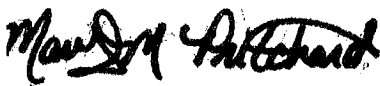
Mr. Schechter moved and Ms. Leap seconded the motion for the board to move into executive session for the purpose of employment of the Superintendent. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Board entered into executive session at 4:59 p.m.  
Board emerged from executive session at 5:18 p.m.

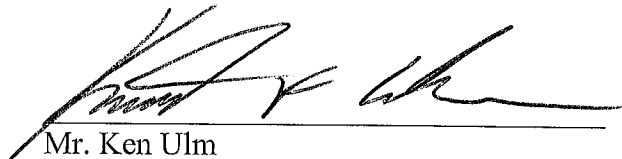
Resolution No. 16-157

**Adjournment**

Mr. Schechter moved and Ms. Leap seconded that the Governing Board meeting adjourn at 8:18 p.m. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.



\_\_\_\_\_  
Mrs. Mary Pritchard  
Governing Board President



\_\_\_\_\_  
Mr. Ken Ulm  
Governing Board Treasurer

5/25/16

Date

5/25/16

Date