

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

Minutes of the September 23, 2015 Regular Meeting

The Butler County Educational Service Center Governing Board met at 6:30 p.m. on Wednesday, Sept. 23, 2015 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 6:31 p.m.

ROLL CALL - showed the following members present: Garver, Leap, G. Pritchard, M. Pritchard, Schechter. Also, present was the Superintendent, Jon Graft; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; and guests; Alan Rigling, Cari Wynne, Jennifer Tye, Lindsay Henriquez and Chelsea Schroeder.

Board Presentation: Presentation was given by Cari Wynne, Director of the Butler County Success Program.

Resolution No. 15-327 **Approval of Minutes**

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held August 26, 2015.

Mrs. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-328 **Financial Reports**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for August, 2015.

Ms. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-329 **MasterCard Expenditures**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the MasterCard expenditures for the month of August, 2015 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Ms. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-330

Jon Graft – Interim Superintendent at New Miami Stipend

BE IT RESOLVED, the Governing Board approve a onetime stipend for Jon Graft for work as the Interim Superintendent for the New Miami Local School District from July 13, 2015 - September 3, 2015 in the amount of \$9,360.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Strategic Planning – Mr. Graft discussed and distributed the Board Training information with the Governing Board members as listed in Appendix “B” which is attached and becomes an official part of the minutes.

Resolution No. 15-331

Resignations

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

CERTIFIED

a. Zentmeyer, Bridget

Position: Intervention Specialist - Therapeutic
Effective: 9/11/2015

NON-CERTIFIED

b. Boswell, Paul

Position: Community Wraparound Facilitator
Effective: 10/9/2015

c. Bowling, Stephanie

Position : Project Manager
Effective: 8/21/2015

d. Brodbar, Lisa

Position: Teacher
Effective: 9/8/2015

e. Brown, Megan

Position: Instructional Assistant
Effective: 8/31/2015

f. Burress, Michelle

Position: Teacher
Effective: 9/4/2015

g. Castillo, Magdalena

Position: Family Service Worker
Effective: 9/25/2015

h. Phillips, Alexis

Position: Help Me Grow Service Coordinator
Effective: 9/4/2015

i. Roberts, Adam

Position: Custodian
Effective: 8/27/2015

j. Seybreth, Mackenzie

Position: Instructional Assistant
Effective: 8/31/2015

k. Smiley, Dana

Position: Early Head Start Home Visitor
Effective: 9/18/2015

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-332

Initial Appointments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

CERTIFIED

a. Thum, Suzanne

Position: Audiologist
Contract: As Needed
Salary: \$44.37 per hour

NON-CERTIFIED

b. Campos, Leonor

Position: Instructional Assistant
Contract: One Year
Salary: \$16,560

c. Cappel, Kym

Position: Nutrition Specialist
Contract: One Year
Salary: \$13.91 per hour

d. Feltner, Timothy

Position: Custodian/Maintenance
Contract: One Year
Salary: \$13.88 per hour

- e. Goldschmidt, Sarah
- Position: FCFC Secretary
Contract: As Needed
Salary: \$15.00 per hour
- f. Gragston, Porcha
- Position: Early Head Start Home Visitor
Contract: One year
Salary: \$34,008
- g. Harris, Sheila
- Position: Educational Aide
Contract: As Needed
Salary: \$10.00 per hour
- h. Hollowell, Susan
- Position: Instructional Assistant
Contract: One Year
Salary: \$18,000
- i. Lonsbury, Kimberly
- Position: Help Me Grow Service Coordinator/Home Visitor
Contract: One Year
Salary: \$31,100
- j. Mescher, Krystal
- Position: Teacher
Contract: One Year
Salary: \$26,000
- k. Michael, Kathleen
- Position: Instructional Assistant
Contract: One Year
Salary: \$14,558
- l. Perry, Christopher
- Position: Instructional Assistant for On-Line Education Lab
Contract: One Year
Salary: \$19,285
- m. Perry, Lauren
- Position: Respite Coordinator - FCFC
Contract: As Needed
Salary: \$25.00 per hour

n. Ress, Lisa

Position:	Instructional Assistant
Contract:	One Year
Salary:	\$16,920

EMPLOYMENT OF NON CERTIFICATED PERSONNEL AS SUBSTITUTE

Bierer, Natalie
Benjamin, Linda
Dunaway, Sarah
Haynes, June
Schroeder, Chelsea

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-333

Contract Adjustments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustments as listed.

a. Hinson, Mary Ellen

Position:	LPN
Hours per day from:	6.5
Hours per day to:	7
Salary from:	\$23,013
Salary to:	\$24,783

b. Kurz, Sue

Position from:	Instructional Assistant
Position to:	Educational Aide
Salary from:	\$18,360
Salary to:	\$12.75 per hour
Days from:	180
Days to:	136

Mrs. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-334

Supplemental Contracts

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Carr, Jonisha	\$1,104
Caudil, Mike	\$11.09 per hr
Dobrozsi, Ashley	\$8,320

Eisenbraun, Donna	\$8,320
Hollowell, Susan	\$2,000
Hudson, Erica	\$2,000

Mr. G. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-335 **Salary Increases**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increases as listed in Appendix "C" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-336 **New Miami Local School District – Technology Service Technician Agreement**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Technology Service Technician Agreement with New Miami Local School District effective August 24, 2015 – August 28, 2015 at a rate of \$30.00 an hour not to exceed 40 hours as listed in Appendix "D" which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-337 **Ohio Children's Trust Fund Grant Agreement - FCFC**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Grant Agreement with Ohio Children's Trust Fund effective September 4, 2015 – June 30, 2016 for the Butler County Child Abuse and Neglect Prevention Advisory Board Grant in an amount not to exceed \$123,561 as listed in Appendix "E" which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-338

Catholic Charities Memorandum of Understanding - FCFC

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Understanding with Catholic Charities of Southwest Ohio effective September 7, 2015 – June 30, 2016 for Incredible Years in an amount not to exceed \$77,383 as listed in Appendix “F” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-339

4C for Children Memorandum of Understanding - FCFC

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Understanding with 4C for Children effective September 7, 2015 – June 30, 2016 for Strengthening Families Framework in an amount not to exceed \$40,000 as listed in Appendix “G” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-340

Professional Leave – Out of State

Mindy Webb, Halle Gerboc, Kayla Cassidy and Sarah Williams, attendance at International Breastfeeding Conference held in Orlando, Florida on January 12-15, 2016, at an estimated cost of \$1,390 each.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-341

Fairfield City School District Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Fairfield City School District service agreement effective July 1, 2015 – June 30, 2016 in the amount of \$2,278,637.11 as listed in Appendix “H” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-342

Ross Local School District Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Ross Local School District service agreement effective July 1, 2015 – June 30, 2016 in the amount of \$440,255.62 as listed in Appendix “I” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-343

Edgewood City School District Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Ross Local School District service agreement effective July 1, 2015 – June 30, 2016 in the amount of \$315,365.72 as listed in Appendix “J” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-344

Madison Local School District Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Madison Local School District service agreement effective July 1, 2015 – June 30, 2016 in the amount of \$847,272.77 as listed in Appendix “K” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-345

Monroe Local School District Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Monroe Local School District service agreement effective July 1, 2015 – June 30, 2016 in the amount of \$582,421.32 as listed in Appendix “L” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-346

Ohio Department of Health Contract Amendment

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract amendment with the Ohio Department of Health, effective July 1, 2014 – June 30, 2015 as listed in Appendix “M” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-347

Miami University Contract – Evaluation of Early Childhood Programs

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract for evaluation of Butler and Preble County Head Start and Early Head Start Programs with Miami University, effective September 1, 2015 – July 31, 2016 in the amount of \$10,000 as listed in Appendix “N” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-348

Living Water Cleaning Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Cleaning Service Agreement with Living Water at the rate of \$30.00 per day effective September 10, 2015 – May 18, 2016 as listed in Appendix “O” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-349

Carter Cleaning Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Carter Cleaning Service Agreement at the rate of \$30.00 per day effective August 1, 2015 – June 30, 2016 as listed in Appendix “P” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-350

Every Child Succeeds Provider Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Provider Agreement with Every Child Succeeds, effective July 1, 2014 – June 30, 2015, not to exceed \$90,000 for the fiscal year to be paid in equal quarterly installments as listed in Appendix “Q” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-351

Every Child Succeeds Provider Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Provider Agreement with Every Child Succeeds, effective July 1, 2015 – June 30, 2016, not to exceed \$90,000 for the fiscal year to be paid in equal quarterly installments as listed in Appendix “R” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-352

**Butler County Head Start/Early Head Start and
Preble County Head Start Grant Applications**

BE IT RESOLVED, the Superintendent requests permission of the Governing Board to submit the Butler County Early Head Start/Head Start and Preble County Head Start grant applications as listed in Appendix “S” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-353

Madison Local School District – Speech, Language Pathology Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Madison Local School District contract for Speech, Language Pathology services in the amount of \$57.00 per hour effective September 8, 2015 – May 27, 2016 as listed in Appendix “T” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-354

Lori Benadum Contract

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lori Benadum contract for curriculum services in the amount of \$50.00 per hour, not to exceed \$750.00 effective October 8, 2015 through November 19, 2015 as listed in Appendix “U” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-355

Educational Audiology Memorandum of Understanding

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Educational Audiology Memorandum of Understanding for the 2015-16 school year as listed in Appendix "V" which is attached and becomes an official part of the minutes.

- a) Fairfield City Schools
- b) Ross Local Schools

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-356

Miami University – Evaluation of Kinship Navigator Program

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract with Miami University for evaluation of the Kinship Navigator Program in the amount of \$4,600.00 effective July 1, 2015 through June 30, 2016 as listed in Appendix "W" which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-357

National Trail Local Schools – SLO Training

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the National Trail Local Schools contract for SLO Training in the amount of \$544 effective September 21, 2015 as listed in Appendix "X" which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-358

Fairfield City Schools Contract – Physical Therapy Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Fairfield City Schools contract for physical therapy services in the amount of \$63.00 per hour as needed; not to exceed \$18,648 effective Sept. 5, 2015 – June 30, 2016 as listed in Appendix "Y" which is attached and become an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-359

Consultant Agreement – Mary Schuster

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the consultant agreement with Mary Schuster in the amount of \$150 per hour not to exceed \$675.00 effective Oct. 6, 2015 through Nov. 10, 2015 as listed in Appendix “Z” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-360

Curriculum Consultant – Renee Hevia

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Curriculum Consultant contract with Renee Hevia in the amount of \$350 per day as needed effective Sept. 1, 2015 – June 30, 2016 as listed in Appendix “aa” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 15-361

Self Assessment and Improvement Plan for Butler County and Preble County Head Start/Early Head Start.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Self Assessment and improvement Plan approved for Butler County and Preble County Head Start/Early Head Start as listed in Appendix “bb” which is attached and becomes an official part of the minutes.

Mr. G. Pritchard moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

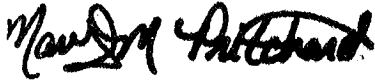
Treasurer’s Note: Early Head Start/Head Start Attendance/Enrollment and Monitoring Report – Appendix “cc” Danya International Monitoring Letter – Appendix “dd” Danya International Notification of Comprehensive Services – Appendix “ee” which are all attached and becomes an official part of the minutes.

Board Members Comments: Mrs. Pritchard attend the open house for Butler Tech’s new building and it was very high tech and will provide a great opportunity for students to learn the most updated technology in the field. Mr. Schechter thanked Mr. Rigling for providing him the minutes to the last ESC meeting that he had to miss.

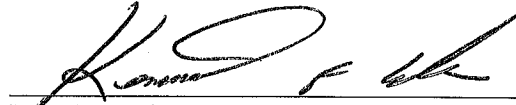
Resolution No. 15-362

Adjournment

Ms. Leap moved and Mr. Schechter seconded that the Governing Board meeting adjourn at 7:14 p.m. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

10/28/15

Date

10/28/15

Date