

ADDENDUM NO. 1 February 3, 2012

RE: Window Replacement for
BCESC Early Learning Center
1516 First Avenue
Middletown, Ohio 45044

FROM: Butler County Educational Service Center
400 North Erie Blvd.
Hamilton, Ohio 45011
513.887.5502

TO: Prospective Bidders

This addendum shall serve as a record of the mandatory pre-bid meeting held Friday, February 3, 2012 at 10:00 am. The pre-bid meeting was held at the BCESC home office, 400 North Erie Drive, Hamilton, and prospective bidders were given the opportunity to visit the job site to review the existing window conditions.

Additional questions must be submitted to the BCESC by 5:00 pm on Monday, February 6th, 2012. An additional addendum will be posted to the BCESC website on Tuesday, February 7th to clarify any additional information.

This addendum consists of 3 pages, and attached pre-bid meeting attendance sheet.

MANDATORY PRE-BID MEETING MINUTES

- Ken Ulm, Treasurer / CFO for the BCESC began the meeting with a brief overview of the project.
- All project addendums to be posted to the BCESC web site. Prospective bidders are responsible for checking the website and downloading applicable information.
- Specifications were distributed to attendees – these specifications mirror the information that was listed in the bid advertisement.
- This is a prevailing wage job as federal grant money is involved.
- Project deadline is May 31st, 2012. Work must be coordinated to occur only on Friday, Saturday and Sunday.
- Bid opening will be Friday, February 10th at 12:00 pm at the BCESC, 400 North Erie Blvd., Hamilton.
- Some existing windows have air conditioning units in the panels – these units must be re-installed as part of the work.
- Prospective bidders are to review the windows personally in the field to verify size and amount of windows.
- Ken Ulm provided a sample of the insulated metal panel to be used. The panel is to have a corrugated plastic support; no plywood backing.

- Project must be bid bonded. Amount of bond to be 10%.
- Existing louvers above and below windows must be replaced with new units to match.

RESPONSES TO REQUESTS FOR INFORMATION (RFI)

1. Question – What window is the basis of design?

RESPONSE: A recent renovation for Fairfield City Schools experienced a similar renovation condition and the Gilkey 76E window was used as the basis of design

2. Question – Are new insulated panels required above and below the windows?

RESPONSE: Yes.

3. Question – Is there a budget for the project.

RESPONSE: No, there currently is not defined budget. The owner has allowed between \$100,000.00 and \$150,000.00 for the renovations.

4. Question – How many windows are involved?

RESPONSE: The contractor is responsible to field verify the number of windows based on the B, C and L elevations. The owner and architect verified the existing conditions and listed the following: Elevation B: 7 windows, 1 single door with window above; Elevation C: 16 windows, 1 double door with windows above both leafs; Elevation L: 15 windows with 1 double door with panels above both leafs.

5. Question – On Elevation B, is frosted glass to be provided at the location of the existing frosted glass?

RESPONSE: Yes, provided frosted glass to match existing location(s).

6. Question – Is removal of existing interior vertical blinds part of the scope.

RESPONSE: No, owner to remove.

7. Question – At locations where existing ceiling grid meets the window system, is ceiling demolition and replacement included in the scope?

RESPONSE: The owner does not anticipate a conflict with the existing ceiling. The window system should be able to fit within the existing structure and remain clear of the ceiling grid.

8. Question – Are the existing vertical metal frames to be reused or removed with new frames provided?

RESPONSE: If possible, it is recommended that the existing vertical frame system be reused. The owner anticipates a window system that fits within the existing insulated panel and frame system

9. Question – Existing radiant heating units are adjacent to the current window system. A new window system with a larger frame profile will not allow installation in the current configuration. Will a new base sill condition need to be created? How should this be addressed?

RESPONSE: The owner anticipates that the existing frame and panel system can be reused and new windows to be inserted within the existing framework, thus not requiring a new base sill condition.

10. Question – Is the existing sun shade on elevation “C” to remain?

RESPONSE: Yes, existing sun shade to remain.

END OF ADDENDUM #1