

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD**Minutes of the December 14, 2011 Regular Meeting**

The Butler County Educational Service Center Governing Board met at 7:00 p.m. on Wednesday, December 14, 2011 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 7:04 p.m.

ROLL CALL - showed the following members present: G. Pritchard, Leap, Young, M. Pritchard. Also, present was the Assistant Superintendent, Jon Graft; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken and guests; Alan Rigling, Carrie Corder, and Sissy Rasmussen.

Mrs. Garver was absent from the meeting.

Resolution No. 11-300

Recognition of Mr. Dan Young

Whereas; members of the Governing Board of the Butler County Educational Service Center are elected at large from the five local school districts.

Whereas; members of the Governing Board are charged with governance of the Butler County Educational Service Center.

Therefore Be It Resolved; that the Governing Board of the Butler County Educational Service Center recognizes Mr. Dan Young for his service as a member of the Governing Board of the Butler County Educational Service Center from 2001 through 2011.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-301

Recognition of Mr. Dan Hare

Whereas; Mr. Dan Hare has spent over 39 years in public service, beginning his career in education at Mt. Healthy City Schools in Hamilton County as a social studies teacher and later a building principal.

Whereas; Mr. Dan Hare began his public service to Butler County schools in 1985 as Principal of Ross Senior High School in Ross Local School District and later served as Superintendent of Madison Local School District from 1993 through 1997.

Whereas; during these teaching and administrative experiences Mr. Dan Hare developed a keen understanding and respect for the potential of students with special needs and supported the initiation of innovative ways to include these children in the curriculum and culture of the classrooms, buildings and districts in which he worked.

Whereas; Mr. Dan Hare has served all Butler County schools and communities with distinguish since 1998 as Superintendent of the Butler County Educational Service Center (BCESC).

Whereas; Mr. Dan Hare has provided sound advice, guidance and mentorship to school district Superintendents, school board members, public systems executives, and shared valuable prospective and assistance to the Butler County Commission, including his leadership of the Child Abuse Task Force.

Whereas; Mr. Dan Hare has also shared his expertise and has advocated for children and public education in a variety of forums and capacities at the regional and state levels in Ohio.

Therefore Be It Resolved; that the Governing Board of the Butler County Educational Service Center recognizes Mr. Dan Hare for his service to the children in Butler County while serving as the Superintendent of the Butler County Educational Service Center.

Mr. Leap moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-302

Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's special meeting held November 15, 2011.

BE IT RESOLVED, that the Governing Board waives the reading the approves the minutes of the Board's regular meeting held November 16, 2011.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-303

Financial Reports

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the Monthly Financial Report, Financial Detail Report, Bank Reconciliation, Investment Report, Head Start Financial Expenditure Reports for November, 2011.

Mr. G. Pritchard moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-304

American Express Expenses

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the American Express expenditures for Head Start for the month of November, 2011 as listed in Appendix "A" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-305

One Time Donations

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the one time donation of pumpkins from Niederman Farms valued at \$200.

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the one time donation of pumpkins from Bethann Niederman valued at \$150.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-306

USDA

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the USDA for the months of Feb., 2011 – Sept. 2011 as listed in Appendix "B" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Strategic Plan Comments: Lori Thesken shared with the board a copy of the first reading of Board Policy changes. Ken Ulm shared with the board that we are still working through our attorneys regarding electrical issues due to our 11 month walk through, updates will be forthcoming. Jon Graft shared that we obtained a shared service grant and will begin exploring options for how we can share services with many school districts by partnering with several ESC's and ITC's in southwest Ohio.

Resolution No. 11-307

Resignations

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the resignations of the listed employees.

NON-CERTIFIED PERSONNEL

a) Sloane, Heather

Position: Help Me Grow Service Coordinator
Effective: 12/09/2011

b) Stroup, Taylor

Position: Help Me Grow Service Coordinator
Effective: 11/22/2011

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-308

Contract Adjustment

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract adjustment of the listed personnel.

NON-CERTIFIED PERSONNEL

a) Reed, Stephanie

Position from: Early Head Start Center Assistant
Position to: Assistant Teacher/Van Monitor
Salary from: \$11.30
Salary to: \$10.00
Days from: 260
Days to: 175
Effective: 01/03/2012

Mr. G. Pritchard moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-309

Employment of Non-Certificated Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of non-certificated personnel as substitutes as listed.

a) Armendariz, Marissa
b) McBride, Jawanna

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-310

Employment of Certified Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of certified personnel as substitutes as listed in Appendix "C" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:

Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-311

Organizational/Regular Governing Board Meeting

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board establish the date of the organizational and regular meeting of the Governing Board on January 25, 2012 at 7:00 p.m. held at the Educational Service Center.

Mr. Leap moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:

Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-312

Butler County Children Services Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract for BCESC to provide Foster Care Recruitment services on behalf of the Butler County Children Services in the amount of \$47,250 as listed in Appendix "D" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:

Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-313

BCESC Alignment with Districts

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the agreements for the school districts to align with the BCESC as described in HB 153 as listed in Appendix "E" which is attached and becomes an official part of these minutes.

- a) Edgewood City School District
- b) Fairfield City School District
- c) Hamilton City School District
- d) Lakota Local School District
- e) New Miami Local School District
- f) Ross Local School District
- g) Talawanda School District
- h) Madison Local School District

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-314

Butler County Success Contractual Agreements

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the Butler County Success contractual agreements as listed in Appendix "F" which is attached and become an official part of these minutes.

a) Babeck Elementary (Edgewood Schools)	\$ 4, 200
b) Big Brothers Big Sisters of Butler County	\$15,000
c) Fairfield City School District	\$ 8,575
d) Fairfield West Baptist Church	\$ 3,975
e) Faith Community United Methodist Church	\$10,000
f) First United Methodist Church	\$ 600
g) Madison Local Schools	\$ 8,000
h) Main Street Schoolhouse, Inc.	\$ 7,200
i) Monroe Church of the Nazarene	\$ 9,000
j) Shared Harvest Foodbank	\$40,950
k) Support to Encourage Low Income Families	\$15,000

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Resolution No. 11-315

Budget Revision for the Head Start Program

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the budget revision for the Head Start Program as described in the 424 and 424A forms for the grant year 9021 as listed in Appendix "I" which is attached and an official part of these minutes.

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Treasurer's Note: First Reading of Board Policy as listed in Appendix "G" was distributed to the board members and is attached as an official part of these minutes. Proposed board meeting dates for 2012 was presented as Appendix "H" which is attached and is an official part of these minutes.

Board Member Comments: Dan Young looks forward to hearing the progress about BCESC. All expressed their condolences to the Garver family for their recent loss.

Resolution No. 11-316

Executive Session – Evaluation of the Superintendent and Treasurer

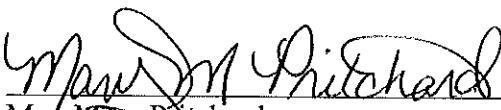
Mr. G. Pritchard moved and Mr. Leap seconded the motion to move into executive session for the purpose of evaluation of the Superintendent and Treasurer. Roll call vote resulted: Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.

Board entered into executive session at 7:31 p.m.
Board emerged from executive session at 8:45 p.m.

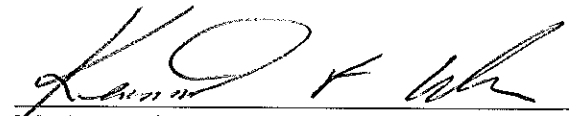
Resolution No. 11-317

Adjournment

Mr. Young moved and Mr. G. Pritchard seconded that the Governing Board meeting adjourn at 8:46 p.m. Roll call vote resulted: Ayes: Leap, G. Pritchard, Young, M. Pritchard, Nays: None Absent: Garver. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

Date

1-25-12

Date