

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD**Minutes of the February 23, 2011 Regular Meeting**

The Butler County Educational Service Center Governing Board met at 7:00 p.m. on Wednesday, February 23, 2011 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 7:00 p.m.

ROLL CALL - showed the following members present: Garver, G. Pritchard, Leap, Young, M. Pritchard. Also, present was the Superintendent, Dan Hare; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; Assistant Superintendent for Programs, Diane Brunsmann; Assistant Superintendent for Early Childhood, Jon Graft; Executive Director for FCFC, Jolynn Hurwitz and guest; Alan Rigling.

Resolution No. 11-038

Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's organizational/regular meeting held January 19, 2011.

Mr. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-039

Financial Reports

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the Monthly Financial Report, Financial Detail Report, Bank Reconciliation, Investment Report, Head Start Financial Expenditure Reports for January, 2011.

Mr. Leap moved and G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-040

Transfer of Unclaimed Funds

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the transfer of unclaimed funds as listed in Appendix "A" which is attached and becomes an official part of these minutes.

Mr. Young moved and G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-041

MasterCard Expenditures

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the MasterCard expenditures for Head Start for the month of January as listed in Appendix "B" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-042

Donation to Monroe Local Schools

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the donation of a 1997 Dodge passenger van to Monroe Local Schools to be used to serve children.

Mrs. Garver moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-043

Sale of Two Vans

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the sale of two vans, a 1999 GMC and a 2000 Ford.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Strategic Plan: Superintendent's Annual State of the ESC Address was presented as listed in Appendix "J" which is attached and becomes an official part of these minutes.

Resolution No. 11-044

Resignations

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the resignations of the listed employees.

NON-CERTIFIED PERSONNEL

a) Root, Matthew

Position: Long Term Substitute
Effective: 08/12/2011

b) Wallace, Lee

Position: Director of Buildings and Grounds
Effective: 03/31/2011

Mr. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-045

Employment of Certified Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of certified personnel as substitutes as listed in Appendix "C" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-046

Release from Employment

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board release Elizabeth Jarvis from employment due to job abandonment effective November 29, 2010.

Mr. Young moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-047

Center for Prevention & Early Intervention Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the Center for Prevention & Early Intervention Agreement in the amount of \$10,000 as listed in Appendix "D" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-048

BT Graphics Inc. Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the BT Graphics Inc. contractual agreement for marketing services for the ESC in the amount not to exceed \$5,000 as listed in Appendix "E" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-049

Hamilton County ESC Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve a onetime training entitled "ipad Training for Administrators" in the amount of \$550 for a half day of training as listed in Appendix "F" which is attached and becomes an official part of these minutes.

Mr. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-050

Professional Leave

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Lori Hartman and Susan McCabe at the "Managing Comprehensive Health Services Training" held on March 15-17, 2011 in New Orleans, LA. Estimated expenses will be \$1,000 per person.

Mr. Leap moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-051

Candy Aston Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract with Candy Aston to serve as the Race to the Top Advisor for the Fairfield City School District for the 2010-2011 school year as listed in Appendix "G" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-052

Neil Brown Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract with Neil Brown for a 2 day wraparound skill-building workshop at the rate of \$1,250 per day, not to exceed \$2,500 as listed in Appendix "H" which is attached and becomes an official part of these minutes.

Mr. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 11-053

Miami University Contract – Outdoor Pursuit Center

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract with Miami University's Outdoor Pursuit Center for Low Ropes Course for Teens Leading Teens on April 10, 2011 in the amount of \$1,785 as listed in Appendix "I" which is attached and becomes an official part of these minutes.

Mr. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.

Board Member Comments: Mrs. Garver mentioned, Ally Malott, of Madison was named to the McDonald's All American Girls' Basketball Team. Mrs. Pritchard mentioned the fact that what is copied on a copier is stored in the memory of the copier. We should keep that in mind when copiers are traded out.

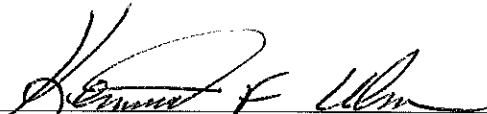
Resolution No. 11-054

Adjournment

(Mr. Young moved and Mr. Leap seconded that the Governing Board meeting adjourn at 8:00 p.m. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

3/22/11

Date

3-22-11

Date