

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

Minutes of the March 23, 2011 Regular Meeting

The Butler County Educational Service Center Governing Board met at 7:00 p.m. on Wednesday, March 23, 2011 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 7:02 p.m.

ROLL CALL - showed the following members present: Garver, G. Pritchard, Leap, Young, M. Pritchard. Also, present was the Superintendent, Dan Hare; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; Assistant Superintendent for Programs, Diane Brunzman; Assistant Superintendent for Early Childhood, Jon Graft; Executive Director for FCFC, Jolynn Hurwitz and guests; Alan Rigling.

Resolution No. 11-055 **Approval of Minutes**

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held February 23, 2011.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-056 **Financial Reports**

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the Monthly Financial Report, Financial Detail Report, Bank Reconciliation, Investment Report and Head Start Financial Expenditure Reports for February, 2011.

Mr. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-057 **MasterCard Expenditures**

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the MasterCard expenditures for Head Start for the month of February as listed in Appendix "A" which is attached and becomes an official part of these minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-058

Modern Office Methods (MOM) Contract

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the MOM contract to lease a copier for Grant Early Learning Center at \$394.75 per month for 60 months as listed in Appendix "B" which is attached and becomes an official part of these minutes.

Mr. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Strategic Plan Comments: Mr. Hare presented an update on SB 5, Pension Reform, State Budget, the 360 Evaluation and the new partnership with Hamilton County ESC. Mr. Graft mentioned the annual Head Start self- assessment which will be April 27, 2011. Ms. Hurwitz announced the joint Head Start and Family and Children First Council Community Survey is ready to be launched. She also mentioned that Utawna Leap, daughter of Board member Walter Leap, will be recognized this year at the Celebrating Families Breakfast on April 15, 2011.

Resolution No. 11-059

Resignations

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the resignations of the listed employees.

NON-CERTIFIED PERSONNEL

a) Anderson, Heather

Position: Community School Liaison
Effective: 03/11/2011

b) Deere, Brandy

Position: Community Wraparound Facilitator
Effective: 04/01/2011

c) Glauer, Patricia

Position: EMIS Coordinator
Effective: 07/31/2011

d) Guanciale, Melissa

Position: Teacher
Effective: 03/10/2011

e) Riede, Lisa

Position: Community Wraparound Facilitator
Effective: 04/01/2011

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-060

Initial Appointments

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of the listed personnel for initial appointment.

CERTIFIED PERSONNEL

a) Andrews, Chris

Position: Technology/Curriculum Specialist
 Contract: Two year
 Salary: \$70,000

b) Dennis, Jeff

Position: Dean of Students II
 Contract: One year
 Salary: \$75,000

c) Griffin, Denise

Position: Curriculum Instruction and Technology Director
 Contract: Two year
 Salary: \$75,500

d) Korty, Kathy

Position: Technology/Curriculum Specialist
 Contract: Two year
 Salary: \$65,000

e) Nocton, Bob

Position: Dean of Students I
 Contract: One year
 Salary: \$70,000

NON-CERTIFIED PERSONNEL

f) Jewell, David

Position: Director of Child Nutrition
 Contract: Two year
 Salary: \$51,300

g) Patrick, Jim

Position: Director of Facilities
 Contract: Two year
 Salary: \$61,000

h) Swartz, Shane

Position: Transportation Director
 Contract: Two year
 Salary: \$57,000

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-061

Limited Contract Renewals

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board renew the limited contracts for the 2011-2012 school year for the listed employees.

CERTIFIED ADMINISTRATORS

<u>NAME</u>		<u>CONTRACT</u>	<u>EXPIRES</u>
Corder	Carrie	Two year	2013
Graft	Jon	Three year	2014
Lyttle	Ray	Three year	2014
Outlaw	Tianay	Two year	2013
Rojas	Kristen	Two year	2013
Skoog	James	Two year	2013
Solazzo	Robin	Two year	2013
Wiwi	Shannon	Two year	2013

NON-CERTIFIED ADMINISTRATORS

<u>NAME</u>		<u>CONTRACT</u>	<u>EXPIRES</u>
Collins	Beth	One year	2012
Krause	Jason	Two year	2013
Prescott	Suzanne	One year	2012
Tyburski	Suzanne	Two year	2013

Mrs. Garver moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-062

Employment of Non-Certificated Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of non-certificated personnel as substitutes as listed.

- a) DeMaris, Ralph
- b) Ramirez, Katherine
- c) Reyes, LaShandra
- d) Whitaker, Michelle

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-063

Employment of Certified Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of certified personnel as substitutes as listed in Appendix "C" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-064

Supplemental Contracts

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the supplemental contracts for the employees as listed.

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|------------------|----------------------------|
| a) Flum, Megan | \$23.07 per hour as needed |
| b) Wendeln, Matt | \$3,500 |

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-065

Great Prairie Area Education Agency Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract with Great Prairie Area Education Agency for Jennifer Woodley, Communications Specialist, in the amount of \$27.50 per hour, up to a maximum of 60 hours during the 2010-2011 school year as listed in Appendix "D" which is attached and becomes an official part of these minutes.

Mrs. Garver moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-066

Professional Leave

- A. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Melissa Browning at the “Managing Comprehensive Health Services in Head Start and Early Head Start” held on March 14-17, 2011 in New Orleans, LA. Estimated expenses will be \$800.
- B. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Nancy Baker at the “Annual Head Start Conference” held on April 3-8, 2011 in Kansas City, MO. Estimated expenses will be \$2,000.
- C. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Kimberly Briede at the “2011 Indiana Early Childhood Conference” held on April 7-9, 2011 in Indianapolis, IN. Estimated expenses will be \$800.
- D. BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Jackie Lopina at the “Lactation Counselor Training” held on April 11-15, 2011 in Buffalo, MN. Estimated expenses will be \$1,184.

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-067

United Way Bold Goals

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the endorsement of the Bold Goals of the United Way of Greater Cincinnati as listed.

Endorsement of the Bold Goals reflects the BCESC's intent to engage in a planned, intentional process and pledges to:

- actively work toward the attainment of at least one of the bold goals
- participate in an annual review and report on the progress made toward attainment of the goals
- participate in meetings where best practice is discussed and agree to promote the refinement of program strategies based on learning's

Mr. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Resolution No. 11-068

Claire Crook Contractual Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contract with Claire Crook to serve as a consultant for New Miami Local School District from Feb. 25, 2011 – Sept. 30, 2011 in the amount of \$50.00 per hour not to exceed \$30,000 as listed in Appendix “E” which is attached and becomes an official part of these minutes.

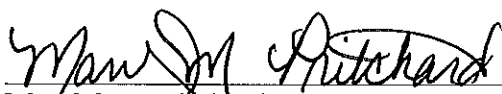
Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declares motion carried.

Board Member Comments: Mr. Leap attended a program regarding school safety. He obtained a copy of innocent Targets which is about the threat of terrorism in schools. It included steps that schools could take to create a safer environment without additional costs. Mrs. Pritchard asked for clarification regarding support and opposition to Teach for America Program. Ms. Brunsmann stated the program would be good for students in Ohio as it is designed to attract teachers to work in hard to fill positions in the most challenging school districts. It is designed for those who have alternative teaching licenses.

Resolution No. 11-069

Adjournment

Mr. Leap moved and Mr. G. Pritchard seconded that the Governing Board meeting adjourn at 7:50 p.m. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Young, M. Pritchard. Nays: None. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

Date

4/27/2011

Date

4/27/11