

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

Minutes of the February 24, 2010 Regular Meeting

The Butler County Educational Service Center Governing Board met at 7:00 p.m. on Wednesday, February 24, 2010 at the Educational Service Center located at 1910 Fairgrove Avenue Suite B, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 7:03 p.m.

ROLL CALL - showed the following members present: Garver, G. Pritchard, Leap, Young, M. Pritchard. Also, present was the Superintendent, Dan Hare; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; Assistant Superintendent for Early Childhood, Jon Graft; Executive Director for FCFC, Jolynn Hurwitz and guest; Alan Rigling.

Resolution No. 10-064

Election of Governing Board Vice President

Mrs. Garver was nominated for Vice-President by Mr. G. Pritchard. There being no additional nominations, Mr. Leap moved and Mr. Young seconded the motion to close nominations and elect Mrs. Garver as Vice-President by acclamation. Votes for Mrs. Garver for Governing Board Vice-President resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared Mrs. Garver elected Vice-President.

Treasurer's Note: Mr. Ulm, Treasurer; administered the Vice-Presidential Oath of Office to Mrs. Garver.

Resolution No. 10-065

Approval of Minutes

- A. BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's organizational/regular meeting held January 27, 2010.
- B. BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's special meeting held February 13, 2010.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-066

Financial Reports

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the Monthly Financial Report, Financial Detail Report, Bank Reconciliation, Investment Report, Head Start Financial Expenditure Reports for January, 2010.

Mrs. Garver moved and Mr. Young seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-067

Transfer of Funds

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the transfer of funds as listed in Appendix "A" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-068

Receipts and Expenditures Report

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the receipts and expenditures report and the CACFP for the federal grant as of July 2009 as listed in Appendix "B" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-069

Increase in Appropriations

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the increase in appropriations as listed in Appendix "C" which is attached and becomes an official part of these minutes.

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-070

Section 125 Flexible Spending Amendment

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the amendment to the Section 125 flexible spending account record keeping agreement as listed in Appendix "D" which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-071

Finance/Audit Committee

The Governing Board President appointed David Newman to the finance/audit committee for calendar year 2010 consisting of the Superintendent, the Treasurer, two Governing Board members and at least two members of the service area community.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-072

Sunshine Law – HB 9

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board appointed two board members, Mr. G. Pritchard and Mrs. M. Pritchard to attend the Sunshine Law – HB9 training.

Mrs. M. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-073

Then and Now Statement

BE IT RESOLVED, upon the recommendation of the Treasurer, that the Governing Board approve the Then and Now statement in the amount of \$8,964 as listed in Appendix “G” which is attached and becomes an official part of these minutes.

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Strategic Plan Comments: Mr. Ulm updated the board on the 400 North Erie project. The roof is 50% complete and the demo project is going well. Mrs. Thesken distributed informational materials regarding *miSolutions*, a new discount benefit program being offered through Great American. Our employees may participate in the program through payroll deduction, and we are preparing to introduce and market the program to other districts and agencies. The BCESC website has a link to *miSolutions* information, and there is a button on our web page for visitors to sign up using their credit card; the cost is \$8.00 per month. Mr. Graft gave an Early Head Start update. Early Head Start will be up and running by April 1st. Job descriptions and postings are complete and interviews have begun. Supplies and materials have been ordered. Two locations have been identified for socialization centers, Janet Clemmons Center and Amanda Elementary in Middletown. Mrs. Hurwitz commented that the county Family Civic Engagement Team attended the orientation session in Columbus on February 23 and will be meeting to determine how to best assist the districts with developing their FCE plans. We are currently working on a federal Elementary and Secondary School Counseling grant, due Friday, February 26. If awarded it would provide \$400,000/year for up to 3 years to expand the Butler County Success Program in 6 districts to serve 7th and 8th graders, to provide school-based wraparound services, and implement PeaceBuilders, a prevention program. Mr. Hare delivered his annual State of the District message. Since this time last year the ESC has undergone many changes and he expects more changes are to come this year. Re-organization has been completed with all birth to age five programs being placed under the Early Childhood Programs division headed by Mr. Graft. We have received an Early Head Start grant and staffing is underway. A fiscal report indicates total appropriation increased from \$17.5 million to \$23.8 million. However, our State Foundation decreased 1.8%. This continued a trend of increased enrollment throughout the county with a decrease in State Foundation money. Mr. Hare reported the future will continue to provide challenges and changes for the ESC. We have suspended the Nurse Family Partnership because of changes in Help Me Grow funding. We are engaging in new partnerships with our districts to meet the terms of Family and Civic Engagement Teams under HB 1. The State has applied for Federal Race to the Top funds which include a role for ESCs. Top priorities for ESCs under HB 1 are the School Funding Advisory Committee, ESC funding, ESC governance and ESC accountability.

Resolution No. 10-074

Resignation

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the resignation of the listed employee.

NON-CERTIFIED PERSONNEL

a) Stephens, Marion

Position:	Courier
Effective:	02/26/10

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-075

Re-Employment

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the re-employment of staff as listed.

NON-CERTIFIED PERSONNEL

a) Cassini, Reba

Position:	Early Head Start Home Visitor
Effective:	02/08/10

b) McKinney, Kimberly

Position:	Early Head Start Home Visitor
Effective:	03/01/10

c) Rhoads, Amy

Position:	Early Head Start Home Visitor
Effective:	02/01/10

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-076

Supplemental Contracts

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the supplemental stipends for the employees as listed.

a) Connelly, Jane	\$ 500.00
b) Iredale, Bobbie	\$1,000.00
c) White, Nancy	\$ 750.00

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-077

Employment of Certified Personnel as Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of certified personnel as substitutes as listed in Appendix "E" which is attached and becomes an official part of these minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-078

Initial Appointment

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the employment of the listed personnel for initial appointment.

NON-CERTIFIED PERSONNEL

a) Taylor, Krista

Position:	Service Coordinator
Contract:	One year
Salary:	\$29,000

Mr. Young moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-079

Termination

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the termination of the employee as listed.

NON-CERTIFIED PERSONNEL

a) Abrams, Rhonda

Position:	Assistant Teacher
Effective:	February 24, 2010
Reason:	Job Abandonment

Mr. Leap moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-080

Employment of Non-Certified Substitutes

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the non-certified substitutes as listed.

- a) Cassini, Reba
- b) Gray, Samantha

Mr. G. Pritchard moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-081

Miles Consulting Contractual Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve the contractual agreement with Miles Consulting, Inc. from Feb. 24 – 26, 2010 at a rate of \$1,250 per day plus travel expense not to exceed \$4,350 as listed in Appendix "F" which is attached and becomes an official part of these minutes.

Mrs. Garver moved and Mr. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-082

Professional Leave Meetings

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board approve attendance for Robin Phillips and Barbara Houchin to attend the Head Start –Body Start Training held in Indianapolis, IN on March 17, 2010. Estimated expenses will be \$200 each.

Mr. Young moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 10-083

Authorization to Submit Application

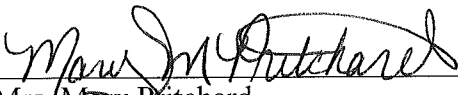
BE IT RESOLVED, upon the recommendation of the Superintendent, that the Governing Board authorize the ESC administration to submit an application to the Elementary and Secondary School Counseling Program Grant Competition, due Feb. 26, 2010, in an amount not to exceed \$400,000 per year for up to three years.

Mr. G. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.


Resolution No. 10-084

Adjournment

Mr. Young moved and Mr. G. Pritchard seconded that the Governing Board meeting adjourn at 8:32 p.m. Roll call vote resulted: Ayes: Garver, G. Pritchard, Leap, Young, M. Pritchard. Nays: None. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

3/24/2010

Date

3-24-10

Date