

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

Minutes of the February 22, 2017 Regular Meeting

The Butler County Educational Service Center Governing Board met at 4:30 p.m. on Wednesday, February 22, 2017 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 4:30 p.m.

ROLL CALL - showed the following members present: Garver, Leap, M. Pritchard, Schechter and G. Pritchard. Also, present was the Superintendent, Chris Brown; Director of Human Resources, Laura Theiss; Treasurer, Ken Ulm and guests; Alan Rigling and Sissy Rasmussen.

Treasurer's Note: None.

Resolution No. 17-049

Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held January 25, 2017.

Ms. Utawna Leap moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-050

Financial Reports

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for January, 2017.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-051

Master Card Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Master Card expenditures for the month of January, 2017 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-052

U.S.D.A.

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the U.S.D.A. for the month of December, 2016 as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-053

Donations

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Donations for the month of February, 2017 from Preble County on behalf of Morning Star Presbyterian Church as listed in Appendix "C" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-054

Resignations

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

CERTIFIED

a. Conniff, James

Position: Teacher - Madison
Effective: 7/31/2017

NON-CERTIFIED

b. Siemer, Molly

Position: Community School Liaison
Effective: 3/17/2017

c. Whitaker, Tina

Position: Family Service Worker - CIW
Effective: 2/8/2017

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard Nays: President declared motion carried.

Resolution No. 17-055

Initial Appointments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

CERTIFIED

a. Custer, Sharon

Position: Professional Development Specialist
Contract: As Needed
Salary: \$47.00 per hour

b. DeHart, Susan

Position: Speech Language Pathologist
Contract: As Needed
Salary: \$37.50 per hour

NON-CERTIFIED

c. Babb, Stephanie

Position: Help Me Grow Service Coordinator
Contract: One Year
Salary: \$37,500

d. Camden, Taylor

Position: Assistant Teacher
Contract: One Year
Salary: \$16,560

e. Hammond, Jeffrey

Position: Computer Technician
Contract: One Year
Salary: \$32,000

f. Haynes, Emily

Position: Instructional Assistant
Contract: One Year
Salary: \$16,560

g. Piliero, Joseph

Position: Graphic Designer
 Contract: One Year
 Salary: \$32,500

h. Price, Michele

Position: Help Me Grow Supervisor
 Contract: One Year
 Salary: \$51,012

EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES:

Ramirez, Melissa
 Sweeten, T'Myra

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-056 **Termination of Employment**

The Superintendent recommends that the Governing Board terminate the employment of Tracy Mackey effective February 22, 2017 due to falsification of a state form as listed in Appendix "T" which is attached and becomes an official part of the minutes.

RESOLUTION TO TERMINATE
 THE EMPLOYMENT CONTRACT OF
 TRACY MACKEY

WHEREAS, the Superintendent has recommended to the Governing Board of the Butler County Educational Service Center (the "Governing Board") that the Governing Board terminate Tracy Mackey's employment pursuant to section 3319.081 of the Ohio Revised Code; and

WHEREAS, Ms. Mackey is currently employed by the Governing Board as a Community Wraparound Facilitator under a non-certificated limited contract issued pursuant to section 3319.081 of the Ohio Revised Code; and

WHEREAS, the Governing Board has received substantiated evidence from the Superintendent that specifically supports and documents the reasons for the recommended termination, specifically that Ms. Mackey forged a signature of a student's custodian/guardian on an application for the Home Choice program as is further described in the letter to her attached hereto as Exhibit A; and

WHEREAS, the Superintendent provided Ms. Mackey with pre-discipline due process on February 8, 2017 whereby the allegations and evidence described above were explained and Ms. Mackey was provided with an opportunity to respond to those charges and present her side of the story.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of the Butler County Educational Service Center, on the recommendation of the Superintendent, that:

SECTION I

Pursuant to R.C. 3319.081, the Governing Board hereby terminates the employment contract of Tracy Mackey for the reasons specified in Exhibit A and for violation of written rules and regulations, dishonesty, immoral conduct, acts of misfeasance, malfeasance, or nonfeasance and other good and just cause. Ms. Mackey shall be furnished with written notice, signed by the Treasurer, that her employment is hereby terminated immediately.

SECTION II

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees, if any, that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

_____ moved and _____ seconded the motion that the above Resolution be adopted.

Upon roll call and the adoption of the Resolution, the vote was as follows:

Yeas: _____ Nays: _____
ADOPTED this ____ day of _____, 2017.

Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a Resolution adopted at a meeting held on the ____ day of _____, 2017, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said Resolution.

Treasurer

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-057

Contract Adjustments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustments as listed.

a. Cooper, Scotty

Position from:	Assistant Disabilities Coordinator
Days from:	150
Days to:	230
Salary from:	\$27,847
Salary to:	\$42,699

b. Pingleton, Angela

Position from:	Instructional Assistant
Position to:	Teacher
Days from:	184
Days to:	180
Salary from:	\$18,285
Salary to:	\$28,000

Mr. Schechter moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard,. Nays: None. President declared motion carried.

Resolution No. 17-058

Supplemental Contracts

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Bolakofa, Judith	\$10.00 per hour
Cooper, Scotty	24 days
Curcio, Christina	\$50.00 per hour
Custer, Sharon	\$40.00 per hour
Custer, Sharon	\$65.00 per hour
Flick, Janette	\$12.58 per hour
Schwarber, Donna	\$2,500
Snelling, Jean	\$3,000
Souders, Nora	\$6.80 additional per hour

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard,. Nays: None. President declared motion carried.

Resolution No. 17-059 **Salary Increase**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Salary Increases as listed.

Gregg, Michelle	\$36,000 to \$37,682
Madlinger, Angela	\$40,008 to \$41,681
Reveal, Christina	\$33,898 to \$35,658
Robinson, Carrie	\$30,240 to \$32,357
Souders, Nora	\$30,800 to \$31,300
Savage, Nathan	\$41,820 to \$45,000

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-060 **Medical Leave of Absence**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve Lashanda Reyes's one year unpaid Medical Leave of Absence effective 3/25/17.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-061 **Butler County Developmental Disabilities - Amendment**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Amendment for Purchase of Service Agreement Resolution #16-229 for Technology Services for Butler County Developmental Disabilities effective January 12, 2017 to June 30, 2017 in the amount of \$58,724.00 as listed in Appendix "D" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-062 **School Readiness Goals**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the School Readiness Goals as listed in Appendix "E" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-063

ERSEA Form

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Enrollment, Recruitment, Selection, Eligibility, Attendance (ERSEA) form for 2017 as listed in Appendix "F" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-064

Online Professional Learning Center for Teachers - MOU

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the memorandum of understanding for Butler County Educational Service Center and JK Thomas & Associates Ltd. for ONLINE Professional Learning Center for Teachers effective January 15, 2017 to June 30, 2018 as listed in Appendix "G" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-065

Hamilton City Schools - Contracted Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Curriculum Service Agreement with Hamilton City School District for Breakout services effective February 4, 2017 in the amount of \$120 as listed in Appendix "H" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-066

Ross Local Schools - Contracted Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Curriculum Service Agreement with Ross Local School District for Program Consultation Services effective February 1, 2017 through June 30, 2017 in the amount of \$4,305 as listed in Appendix "I" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No.17-067 **Finneytown Local Schools - Contracted Services**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Curriculum Service Agreement with Finneytown Local School District for Math Coaching and Professional Development Services effective August 1, 2016 through June 30, 2017 in the amount of \$8,000 as listed in Appendix "J" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-068 **Hamilton City Schools - Contracted Service Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City Schools for Occupational Therapy for 86 days effective December 12, 2016 through May 31, 2017 in the amount of \$44,032 as listed in Appendix "K" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-069 **Hamilton City Schools - Contracted Service Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City Schools for Physical Therapy for 56 days effective January 3, 2017 through March 28, 2017 in the amount of \$30,208 as listed in Appendix "L" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-070 **High Schools That Work - Contracted Services Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Curriculum Service Agreement with High Schools That Work for Technology Tools Training effective September 1, 2016 through June 1, 2017 in the amount of \$800 as listed in Appendix "M" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-071 **NextStep Networking -Service Partnership**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Service Partnership Agreement with NextStep Networking for Professional Development as listed in Appendix "N" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-072 **Atrium Medical Center - Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Atrium Medical Center for Centering Pregnancy project effective February 1, 2017 - July 27, 2018 in the amount not to exceed \$127,787.70 as listed in Appendix "O" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-073 **Search Institute - Professional Services Agreement (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Professional Services Agreement with the Search Institute for workshop presentation on March 16, 2017 in the amount not to exceed \$2,800 plus travel expenses as listed in Appendix "P" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-074 **U.S. Bank - Lease Supplement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lease Supplement with U.S. Bank for copier card readers effective February 13, 2017 in the amount of \$164.00 per month for 38 months as listed in Appendix "Q" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-075 **Professional Leave - Out of State**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Professional Leave - Out of State as listed.

- a. Donna Schwarber, Therese Hunt, Scotty Cooper and Rachel Shepard attendance at the Practice Based Coaching held in Chicago, Illinois on May 2-4, 2017, at an estimated cost of \$1,200.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Schechter, Leap, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Treasurer's Notes: Notice of Award for Preble County Head Start, Butler County Head Start and Early Head Start as listed in Appendix "S" which is attached and becomes an official part of the minutes. Sissy Rasmussen stated site center 5 star rating in Middletown anticipated. Chris is very excited about this.

Board Member Comments: Mrs. Pritchard spoke about visit with Warren Davidson, 8th District Congressman and the meeting with state board member went well. Mrs. Pritchard is doing taxes for free through the United Way. This is a very exciting opportunity.

Resolution No. 17-076

Executive Session for Pending Litigation

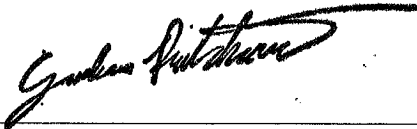
Mrs. M. Pritchard moved and Mr. Schechter seconded the motion for the board to move into executive session for the purpose of Pending Litigation. Roll call vote resulted: Ayes: Garver, Schechter, Leap, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Board entered into executive session at 4:50 p.m.
Board emerged from executive session at 5:02 p.m.

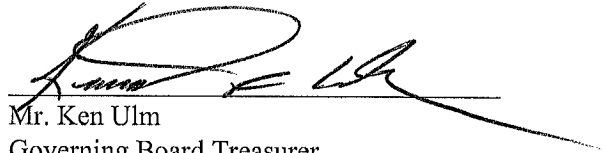
Resolution No. 17-077

Adjournment

Mr. Schechter moved and Mrs. Garver seconded that the Governing Board meeting adjourn at 5:02 p.m. Roll call vote resulted: Ayes: Garver, Schechter, Leap, M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.



Mr. Graham Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

3/22/17

Date

3/22/17

Date