



Employment Opportunity
Butler County Educational Service Center
October 23, 2017

POSITION: Information Technology Specialist

GENERAL DESCRIPTION:

This employee will possess the analytical and problem-solving skills to help, identify, communicate, and resolve systems issues in order to maximize the use of technology in the educational setting.

QUALIFICATIONS:

- Bachelor degree in technology or equivalent experience.
- Minimum of three (3) years' experience in technology support.
- Must have the communication skills necessary to work successfully with classroom teachers, administrators, and other building staff.
- Ability to communicate information and ideas in speaking so that teachers, staff, administrators and students will understand.
- Working knowledge of computer operating systems including Windows and Apple computers.
- Working knowledge of computer hardware, network communication devices and software.
- Working knowledge of network protocols.
- Good critical thinking skills with the ability to analyze and diagnose network, hardware and software problems.
- Ability to adapt to a continually changing environment.
- Ability to work independently with little or no supervision.
- Ability to self-direct and prioritize among competing goals and exhibit flexibility.
- Commitment to the highest personal and professional standard.
- Ability to maintain a high level of confidentiality.
- Ability to work flexible hours including evenings, weekends and holidays, as needed to support District data centers and data network to minimize disruptions and user impact.
- History of good job attendance.
- Physical ability to perform all essential functions of the position.
- Bending, lifting, twisting and repetitive motion required.
- Ability to lift up to 50 lbs.
- Valid Driver's license.
- Must pass criminal background checks, and be free from communicable disease.

STARTING DATE: November 2017

SALARY: Commensurate with experience

BENEFITS: Excellent benefits for all full time employees

WORK YEAR: Full Time – 228 days

DEADLINE: November 6, 2017 or until filled

APPLY TO: Apply by clicking here: [Application](#)

The Butler County Educational Service Center is an equal opportunity employer. Applications will be accepted without regard to age, race, handicap, color, sex or national origin. The regulations of Title VI, VII (Civil Rights Acts of 1984), Equal Pay act of 1963, Americans With Disabilities Act, Title IX, and the Drug-free Schools and Communities Act of 1989 are followed. (If you need an accommodation to interview, contact Human Resources by the deadline.