



Madison Local Schools Professional Staff Position JOB DESCRIPTION  
2019-2020 School Year

<b>TITLE</b>	<b>Elementary Intervention Specialist Grades KG, 1st, 2nd Self-Contained/Resource Classroom</b>
<b>QUALIFICATIONS</b>	<ol style="list-style-type: none"> <li>1. Hold a current license in the state of Ohio as an Intervention Specialist Mild/Moderate or Moderate/Intense</li> <li>2. Current BCI &amp; FBI Background Results</li> </ol>
<b>GENERAL DESCRIPTION</b>	<p>The Intervention Specialist will provide an educational program as defined in each student's Individualized Education Plan in a specialized (self-contained) academic classroom setting for grades Kindergarten-Grade 2</p> <ul style="list-style-type: none"> <li>• All students are alternatively assessed</li> <li>• Estimated number of students is around 8 students <ul style="list-style-type: none"> <li>○ Support Provided: <ul style="list-style-type: none"> <li>▪ 1 Full Time Educational Assistant</li> <li>▪ 1 Part Time Educational Assistant</li> </ul> </li> </ul> </li> <li>• Additional support provided from District In-house Behavior Coach, School Psychologist, Special Education Director, Outside Agency placed school-based therapist, BCESC Success Liaison</li> </ul>
<b>REPORTS TO</b>	Building Administrators, Director of Special Education
<b>RESPONSIBILITIES</b>	<ol style="list-style-type: none"> <li>1. Uphold and enforce federal, state and local guidelines in the education of students with disabilities</li> <li>2. Maintain all required paperwork relating to the academic and behavioral instruction, supports and services for all assigned students with IEP's.</li> <li>3. Evaluate individual students and instructional programs to monitor progress, differentiate instruction and measure program effectiveness.</li> <li>4. Develops schedules and lesson plans for classroom day allowing for a variety of activities and special events appropriate for student's IEP goals.</li> <li>5. Provide academic instruction in all assigned areas utilizing the school's adopted curriculum in alignment with research-based best practices.</li> <li>6. Possess strong organizational skills and initiative</li> <li>7. Be willing to work with all teachers, students, and families</li> <li>8. Actively participate in ongoing professional development/growth and share learning with colleagues.</li> <li>9. Works cooperatively with related service staff to implement support, therapy and specially designed instruction.</li> <li>10. Handling of personal care of more involved students (ie. Diapering, lifting, adjusting equipment, feeding, toileting, dressing, other personal hygiene needs).</li> <li>11. Loading and unloading students from transportation.</li> <li>12. Experience or willing to be trained in use of communication systems, picture cues/schedules and software to support student's educational needs.</li> </ol>
<b>APPLICATION PROCESS</b>	<p>Submit proof of qualifications via email to:</p> <p>Jen Wilcox, Human Relations (<a href="mailto:Jen.Wilcox@madisonmohawks.org">Jen.Wilcox@madisonmohawks.org</a>)</p>

	<ul style="list-style-type: none"><li>● <b>Resume</b></li><li>● <b>Copy of Teaching License</b></li><li>● <b>Names/Email Addresses/Phone Number of 3 educational references that can provide feedback on your prior teaching experience</b></li></ul>
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