



Employment Opportunity
Butler County Educational Service Center
October 3, 2018

POSITION: Network Specialist

GENERAL DESCRIPTION: Network Specialist will be responsible for all network and hardware support in a Windows environment. Network Specialist will support and manage Windows Active Directory, MS Exchange, and VMware; provide technical support for customers across all locations and departments supported by the IT Consortium; will be expected to promptly identify, troubleshoot, and resolve basic to complex end-user computer software, hardware, and networking problems, provide necessary advice/training. Work as part of IT Consortium serving school districts and municipal services in Butler County.

QUALIFICATIONS:

- Bachelors Degree in technology field or equivalent experience.
- Minimum of three (3) years experience in technology support.
- Must have the communication skills necessary to work successfully with Desktop users and/or administrators.
- Ability to communicate information and ideas in speaking so that non – technical individuals can understand.
- In-depth knowledge of computer operating systems.
- In-depth knowledge of network protocols, VoIP, Wireless LAN's, Wired LAN's
- Knowledge of repair of a variety of electronic systems.
- Good critical thinking skills with the ability to analyze and diagnose network, hardware, and software problems.
- Server Virtualization
- Microsoft Domains and Servers including...Active Directory, Group Policy, Print, File, SQL, DHCP, DNS
- Software and OS deployment using scripting and/or System Center
- Storage Architectures
- Ability to adapt to a continually changing environment.
- Ability to work independently with little or no supervision.
- Valid driver's license and access to personal vehicle.
- History of good job attendance.
- Must pass criminal background check, and be free from communicable disease.

ESSENTIAL FUNCTIONS:

- To install and configure a wide variety of networking services, hardware components and associated software which may include different operating systems, platforms, and storage devices.
- To install and assist in the management of network resources which may include routers, servers, switches, physical transport media such as fiber, copper or wireless, network management tools, system application software.
- To have strong skills in AD and GPO are required.
- To maintain and repair computers, printers, scanners, presenters, and smart boards
- To maintain and support networked printers including workgroup printers and copiers.
- To ensure appropriate backup, disaster recovery, and business continuity to support district needs.
- To serves as technical specialist in network problems and emergencies; provides on-call support, troubleshooting and resolution of network problems.
- To attend department level, building level and district-wide technology meetings as needed.
- To perform other tasks, consistent with the position, as assigned by the supervisor.

OTHER DUTIES AND FUNCTIONS:

- To serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
- To help instill in the students the belief in and practice of ethical principles and democratic values.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of: Board policies and procedures; effective communication procedures; required local, state and federal reports; public relations; effective conferencing techniques; district and community resources; current literature related to equipment maintenance.
- Ability to: Interpret policies, rules and regulations; compile and prepare required reports; communicate effectively.
- Skill in: Use of computer maintenance and repair equipment.

EQUIPMENT OPERATED:

Electronic and maintenance equipment, computers and copier.

ADDITIONAL WORKING CONDITIONS:

Occasional: Exposure to unruly children/adults; blood, bodily fluids and tissue.

Periodic: Exposure to inclement weather driving conditions and severe weather.

- Must be able to reach above and below the waist, walk, and use fingers to pick, feel and grasp objects.
- Requires use of both hands for repetitive motions. Some bending and twisting of the body required.
- Lifts/carries equipment weighing no more than 50 lbs.
- Ability to prioritize and organize work and to work well under pressure.
- Ability to meet schedules and deadlines and coordinate multiple tasks.
- Ability to work flexible hours to support district data centers and data network to minimize interruptions and user impact which could include evenings, weekends, and holidays.

TERMS OF EMPLOYMENT:

Salary and work year as established by the Governing Board. The employee shall remain free of any alcohol or non-prescribed controlled substance use in the workplace throughout his/her employment in the District.

EVALUATION:

Performance of this position will be evaluated in accordance with the provisions of the Board's policy on Evaluation of Professional Staff.

STARTING DATE: Immediately
SALARY: Based upon the approved Governing Board Salary Schedule
BENEFITS: Excellent benefits for all full time employees
WORK YEAR: Full Time – 260 days
DEADLINE: Until filled
APPLY TO: Apply by clicking here: [Application](#)

The Butler County Educational Service Center is an equal opportunity employer. Applications will be accepted without regard to age, race, handicap, color, sex or national origin. The regulations of Title VI, VII (Civil Rights Acts of 1984), Equal Pay act of 1963, Americans With Disabilities Act, Title IX, and the Drug-free Schools and Communities Act of 1989 are followed. (If you need an accommodation to interview, contact Human Resources by the deadline.