



Employment Opportunity  
Butler County Educational Service Center  
June 28, 2019

**POSITION:** School Psychologist – Monroe Local

**DESCRIPTION:** The psychologist will assist school personnel in the identification, assessment, placement, and re-evaluation of children who come under the provisions of the Individuals with Disabilities Education Act, gifted and other children as appropriate, provide consultation services to teachers, parents and other school personnel on behavioral and academic interventions as well as facilitate mental health services with outside agencies if necessary.

**QUALIFICATIONS:**

- Master's degree
- Current School Psychologist Certification from Ohio Department of Education
- Demonstrated knowledge of regulatory standards and district policies related to assigned functions.
- Interpersonal skills necessary to communicate effectively and work productively with all levels of district staff, students, parents and the general public.
- Effective verbal and written communication skills and able to handle problem situations in a tactful, courteous and respectful manner.
- Ability to analyze and summarize data related to assessment results and develops plans of action to address a variety of program issues and concerns.
- Demonstrated ability to effectively serve as a leader and member of a team.
- Ability to adapt and respond to multiple priorities and demands, deal with the concerns of staff/students/parents in a timely manner, and resolve problem situations in a positive manner.
- Willingness/ability to work as a team member.
- Good organizational skills.
- History of good job attendance.
- Must pass required criminal background checks and be free from communicable disease. Valid driver's license and access to personal insured vehicle during business hours.

**ESSENTIAL FUNCTIONS:**

- Conduct thorough evaluation process which includes planning, assessments, interventions, evaluations and meetings for students with for students that there is a suspected disability in early intervention, preschool and school age services.
- Assist teachers, administrators and parents in providing appropriate services for students with disabilities age 3 to age 22.
- Facilitate the process and the completion of the educational team reports that includes all requirements necessary to determine eligibility for students with or without disabilities.
- Facilitate and plan for ETR meetings.
- Utilize appropriate diagnostic instruments and techniques to determine eligibility and methods best used for instructional purposes.

- Assist staff in the counseling and guidance of parents, children and teachers regarding meeting the needs of students with disabilities.
- Assist staff in using data from interventions to determine eligibility for special education services, appropriate instructional practices, and access to the general curriculum.
- To assure that parents have been informed of due process rights prior to signing permission to evaluate.
- Assist with implementation of the special education policies and procedures.
- Provide ongoing consultation regarding procedural safeguards, assessment, and intervention.
- Provide ongoing professional development that aligns with school district goals and objectives and meets the changing needs of children.
- Discuss the implementation of Ohio's Operating Standards for Schools serving children with disabilities.
- Provide tools and resources for implementing new procedures or new intervention strategies.
- Attend meeting and conferences as assigned by superintendent or their designee.
- Ensure compliance in all BCESC programs with local, state, and federal regulations relating to the provision of educational services to students.

**OTHER DUTIES AND FUNCTIONS:**

- To serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
- To help instill in the students the belief in and practice of ethical principles and democratic values.
- To serve as consultant to the schools in the development of educational evaluation and accountability procedures, pupil and personnel policies, in-service activities , curriculum and staff development.
- To assist educational staff in implementing or modifying instructional strategies, classroom management procedures, intervention strategies, and follow-up activities.
- To assist in maintenance of records

**KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of: Individuals with Disabilities Education Act (IDEA), Ohio Department of Education Operating Standards, assessment tools, and data- based decision-making, intervention and specialized instruction in the areas of special education. ETR and IEP procedures and requirements, Board policies and procedures, and public relations.

Ability to: Interpret policies and procedures, work successfully in a culturally diverse environment, follow instructions, communicate effectively, maintain files and reports, collect and analyze data; schedule; and lift moderate amounts of weight.

Skill in: Basic math, English and communications, computer skills necessary.

**EQUIPMENT OPERATED:**

Computer and office equipment.

## **ADDITIONAL WORKING CONDITIONS:**

Occasional: Exposure to inclement weather driving conditions and severe weather, traffic, loud noise, unruly children/adults; attends functions or performs duties outside normal working hours; exposure to blood, bodily fluids and tissue.

Periodic: Exposure to inclement weather driving conditions and severe weather, heavy equipment, unruly children/adults; exposure to common childhood illnesses.

Frequent: Exposure to blood, bodily fluids and tissue.

## **TERMS OF EMPLOYMENT:**

Salary and work year as established by the Governing Board. The employee shall remain free of any alcohol or non-prescribed controlled substance use in the workplace throughout his/her employment in the District.

## **EVALUATION:**

Performance of this position will be evaluated in accordance with provisions of the Board's policy on Evaluation of Professional Staff.

STARTING DATE: August 2019  
SALARY: \$50,225 - \$71,070 based upon education and experience  
BENEFITS: Excellent benefit package available for all full time employees  
WORK YEAR: Full time – 200 days  
DEADLINE: Until filled  
APPLY TO: Apply by clicking: [Application](#)

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The Butler County Educational Service Center is an equal opportunity employer. Applications will be accepted without regard to age, race, handicap, color, sex or national origin. The regulations of Title VI, VII (Civil Rights Acts of 1984), Equal Pay act of 1963, Americans With Disabilities Act, Title IX, and the Drug-free Schools and Communities Act of 1989 are followed. (If you need an accommodation to interview, contact Laura Theiss by the deadline.)