

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

Minutes of the March 23, 2016 Regular Meeting

The Butler County Educational Service Center Governing Board met at 4:30 p.m. on Wednesday, March 23, 2016 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer; Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 4:31 p.m.

ROLL CALL - showed the following members present: Garver, Leap, G. Pritchard, M. Pritchard, Schechter. Also, present was the Superintendent, Jon Graft; Treasurer, Ken Ulm; Assistant Superintendent for Human Resources, Lori Thesken; and guests; Alan Rigling, Suzanne Prescott and Nikki Taylor.

Treasurer's Note: Board presentation was given by Nikki Taylor concerning the Wellness Escape.

Resolution No. 16-083

Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held February 24, 2016.

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's special meeting held March 9, 2016.

Ms. Leap moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-084

Financial Reports

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for February, 2016.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-085

Master Card Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Master Card expenditures for the month of February, 2016 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-086

Fifth Third Bank – Master Treasury Management Agreement

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Fifth Third Bank Master Treasury Management Agreement as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-087

Resignations

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

NON-CERTIFIED

a. Bowling, Amy

Position: Licensed Practical Nurse
Effective: 3/2/16

b. Cavanaugh, Ellen

Position: Educational Aide
Effective: 3/10/16

c. Day, Sarah

Position: Family Service Worker – Case Management
Effective: 2/29/2016

d. Dankhoff, Lauren

Position : Help Me Grow Service Coordinator – Home Visitor
Effective: 4/1/2016

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-088

Initial Appointments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

CERTIFIED

a. Ehrnschwender, Kelly

Position: Physical Therapist
 Contract: As Needed
 Salary: \$43.00 per hour

NON – CERTIFIED

b. Campbell, Jordan

Position: Help Me Grow Service Coordinator – Home Visitor
 Contract: One Year
 Salary: \$35,000

c. Maybury, Dena

Position: Nurse - Talawanda
 Contract: One Year
 Salary: \$26,600

d. Metzler, Jessica

Position: Family Service Worker -- Centralized Intake/Translation
 Contract: One Year
 Salary: \$25,080

e. Simpson, Tonya

Position: Community Wraparound Facilitator
 Contract: One Year
 Salary: \$37,500

EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES

Donathan, Asheigh
 Ellis, Christina
 Griffith, Tiffany
 Shepherd, Cierra

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-089

Supplemental Contracts

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contract as listed.

Hobbs, Jennifer \$15.97 per hr.

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-090

Salary Increase

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increase as listed.

	From	To
Yount, Stacy	\$10.50 per hour	\$11.25 per hour

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-091

Contract Renewals

BE IT RESOLVED, the Superintendent recommends the Governing Board renew the limited contracts for the 2016-2017 school year for the listed employees.

CERTIFIED ADMINISTRATORS

Name	Contract	Expires
Baker, Janet	One Year	2017
Carson, Deana	Two Year	2018
Rasmussen, Frances	Two Year	2018
Smith, Derek	One Year	2017
Spurlock, Ronald	One Year	2017
Stettler, Lon	One Year	2017
Tobergte, Sarah	Two Year	2018

NON CERTIFIED

Name	Contract	Expires
Prescott, Suzanne	Two Year	2018
Thornton, Tony	Two Year	2018

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-092

Leave of Absence

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the medical leave of absence effective 4/23/16 as listed.

McGinnis, Brittany

Mrs. Garver moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-093

Professional Leave – Out of State

- a) Suzanne Prescott, attendance at the *Early Head Start – Childcare Training* held in Chicago, Illinois on April 26-28, 2016, at no cost to the agency.
- b) Stacy Qucsai, attendance at *Parents as Teachers Training* held in Saint Louis, Missouri on June 27-28, 2016 at an estimated cost of \$1,100.
- c) Suzanne Prescott, attendance to present, at the *43rd Annual Head Start Conference* held in Nashville, TN on May 16-19, 2016, at an estimated cost of \$1,500.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-094

SWOCA – Information Technology Support Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement Services with SWOCA for Information Technology Support Services in support of Fairfield Township effective February 22, 2016 – February 21, 2019 in an amount of \$14,560.00 annually as listed in Appendix “D” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-095

Nakia Smith – Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Nakia Smith as a consultant for Butler County Children Services effective February 1, 2016- June 30, 2016, in an amount of \$22,844.80 as listed in Appendix “E” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-096

Affordable Language Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract with Affordable Language effective July 1, 2016 - June 30, 2017, in an amount not to exceed \$1,000 as listed in Appendix "F" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-097

Ooey Gooley, INC. Presentation Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract with Ooey Gooley, Inc. for training that will take place on November 8, 2016, in an amount of \$7,100 as listed in Appendix "G" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-098

Council on Rural Services Lease Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the lease agreement with Council on Rural Services effective, July 1, 2016 and commencing on the last day of the month, 12 months after the commencement date, at a reimbursement cost to the agency of \$250 per month for a total of \$3,000 as listed in Appendix "H" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-099

Erin Paternite Eakin – Agreement for Services FCFC

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Erin Paternite Eakin for FLIP IT Workshop Instruction in April, 2016 in an amount not to exceed \$800 as listed in Appendix "J" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-100

Erin Paternite Eakin – Agreement for Services FCFC

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Erin Paternite Eakin for Youth Mental Health First Aid Workshop Instruction in May, 2016 in an amount not to exceed \$500 as listed in Appendix "K" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-101

Sandon Fingers – Services Agreement FCFC

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Services Agreement with Sandon Fingers for Youth Peer Partner effective February 22, 2016 to June 30, 2016 in an amount not to exceed \$1,000 as listed in Appendix “L” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-102

National Webcheck Program Services and Equipment Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the National Webcheck Program Services and Equipment agreement as listed in Appendix “M” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-103

Miami Valley Academies – Contracted Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contracted services agreement with Miami Valley Academies for tutors for afterschool extended learning program effective March 3, 2016 – June 30, 2016 in the amount not to exceed \$7,000 plus a 5% administration fee as listed in Appendix “N” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-104

Jason Hoelscher – Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the consultant agreement with Jason Hoelscher effective March 3, 2016 – June 30, 2016 in the amount not to exceed \$1,000 for tutoring students as listed in Appendix “O” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-105

Kelly Chanatry – Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the consultant agreement with Kelly Chanatry effective March 3, 2016 – June 30, 2016 in the amount not to exceed \$1,000 for tutoring students as listed in Appendix “P” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-106

Kim Testas – Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the consultant agreement with Kim Testas effective March 3, 2016 – June 30, 2016 in the amount not to exceed \$1,000 for tutoring students as listed in Appendix “Q” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-107

Preble Shawnee School District – Preschool Itinerant Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the agreement with Preble Shawnee School District for Preschool Itinerant Services effective March 8, 2016 – July 31, 2017 at the rate of \$31.00 per hour as needed as listed in Appendix “R” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-108

Warren County ESC – Graphic Design Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the agreement with Warren County ESC to provide graphic design services effective March 1, 2016 – May 31, 2016 in the amount of \$300 per day not to exceed \$1,200 as listed in Appendix “S” which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-109

Special Board Meeting – April 6, 2016

BE IT RESOLVED, the Superintendent requests approval to set a special board meeting date for April 6th at 4:30 p.m. for public participation regarding a retiree/rehire of a public employee.

Mrs. Garver moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Treasurer’s Note: Early Head Start/Head Start Attendance/Enrollment and Monitoring Report are listed as Appendix “T” which is attached and becomes an official part of the minutes.

Board member comments: Ms. Leap commented that she was very proud of how everything was handled at Madison Schools after the shooting and how quickly they got back to normal.

Resolution No. 16-110

Request to Reduce Funded Enrollment

BE IT RESOLVED, the Superintendent recommends the Governing Board authorize the administration to submit the Request to Reduce Funded Enrollment proposal to Region V Head Start as listed in Appendix "I" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Mr. G. Pritchard seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

Resolution No. 16-111

Executive Session for the Purpose of Hiring of Superintendent

Mr. Schechter moved and Mrs. Garver seconded the motion for the board to move into executive session for the purpose of Hiring of the Superintendent. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.

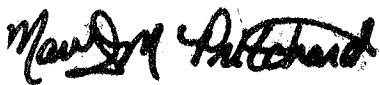
Board entered into executive session at 5:09 p.m.

Board emerged from executive session at 5:49 p.m.

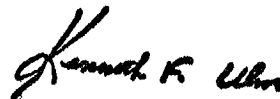
Resolution No. 16-112

Adjournment

Mr. Schechter moved and Mrs. Garver seconded that the Governing Board meeting adjourn at 5:50 p.m. Roll call vote resulted: Ayes: Garver, Leap, G. Pritchard, Schechter, M. Pritchard. Nays: None. President declared motion carried.



Mrs. Mary Pritchard
Governing Board President



Mr. Ken Ulm
Governing Board Treasurer

4/27/16

Date

4/27/16

Date