The Butler County Educational Service Center Governing Board met at 8:00 a.m. on Tuesday, December 18, 2018 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mr. Graham Pritchard, President called the meeting to order at 8:00 a.m.

**ROLL CALL** - showed the following members present: Feldmann, Garver, Keels, G. Pritchard. Also, present was the Superintendent, Chris Brown; Treasurer, Ken Ulm; Human Resources Director, Laura Theiss.

**SUPERINTENDENT’S REPORT**

**Resolution No. 18 - 400  Resignation and Separation Agreement**

BE IT RESOLVED, the board of education hereby accepts the resignation of Kathy Daugherty and authorizes and directs the superintendent to execute any written documentation or take any steps necessary to effectuate this action.

Ms. Keels moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Keels, Feldmann, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 18 - 401 ADJOURNMENT at 8:06**

Mr. Feldmann moved and Ms. Keels seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Keels, Garver, and Prichard Nays: None President declared motion carried.