

**BUTLER COUNTY EDUCATIONAL SERVICE CENTER  
GOVERNING BOARD**

Minutes of the January 16, 2019 Organizational and Regular Meeting

The Butler County Educational Service Center Governing Board met at 8:30 a.m. on Wednesday, January 16, 2019 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mr. Graham Pritchard, President called the meeting to order at 8:30 a.m.

**ROLL CALL** - showed the following members present: Feldmann, Garver, Keels, Pritchard and Schechter. Also, present was the Superintendent, Chris Brown; Treasurer, Ken Ulm, and guests; Alan Rigling, Deb Constantinesco, Kelly Muzzarelli, Beth Race, Andrea Price, Tiffaney Fryman, Sissy Rasmussen.

**ACTION OF THE BOARD**

**Resolution No 19 - 402**

A. Nominations for President of the Governing Board

Graham Pritchard was nominated by Andrew Schechter

Ms. Garver moved and Mr. Feldman seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Keels, Schechter, and Pritchard. Nays: None. President declared motion carried.

**Resolution No 19 - 403**

B. Nominations for Vice-President of the Governing Board

Elaine Garver was nominated by Steve Feldmann

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes: Keels, Schechter, Feldmann, Garver, and Pritchard. Nays: None. President declared motion carried.

Presidential Oath of Office

Vice-President Oath of Office

**Resolution No 19 -404 Establishment of Meeting Dates and Time**

Discussion resulted in decision to meet February 20, 2019 with additional meeting dates to be presented. No regular meeting dates were established.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes: Keels, Schechter, Feldmann, Garver, and Pritchard. Nays: None. President declared motion carried.

**Resolution No 19 -405 Bonded Employees and Officers**

Company: Governmental Underwriters of America, Inc. Address: Cleveland, Ohio

<u>Position to be Bonded</u>	<u>Amount</u>
Governing Board President	10,000
Superintendent	10,000
Bookkeeper	50,000
Bookkeeper	50,000
Bookkeeper	50,000

Company: Ohio Casualty Address: Hamilton, Ohio

<u>Position to be Bonded</u>	<u>Amount</u>
Treasurer	50,000

BE IT RESOLVED, the board awards the bonding contracts to the companies herein named for the positions herein identified for the amount per position.

Mr.Feldmann moved and Ms.Keels seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Keels, Garver, Schechter, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -406 Consent Vote Items # E - R**

E. Board Service Fund

There is hereby appropriated for the Board Service Fund the amount of \$10,000.

F. Authorization for Payment within Appropriation Measure Amounts

To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase of sale of property (except real estate); the employment, appointment, or confirmation of officers and employees (except as otherwise provided for by law); the payment of debts or claims; the salaries of Superintendent, teachers, or other employees when provisions therefore are made in the annual appropriation resolution.

G. Designated Official Newspapers

That the Hamilton Journal News, Middletown Journal News and The Pulse Journal be designated as local newspapers of general circulation for purposes of legal notices and advertising for 2019.

H. Purchasing Agent Appointment

That the board assigns the Superintendent the responsibility for the quality and quantity of purchases and the Superintendent is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

I. Federal and State Programs

That the Superintendent of schools be authorized as the representatives of the Governing Board in dealing with all matters relative to the Federal and State Programs.

J. Warrants Issued

That the Treasurer be authorized to pay bills/invoices properly presented by vendors.

K. Investment of Funds

That the Treasurer be authorized to invest inactive and/or interim funds at the most productive rate of interest whenever inactive funds are available.

L. Investment Earnings

That the Treasurer be authorized to credit investment earnings on all funds to the Butler County Educational Service Center general fund, in accordance with Section 3315.01 O.R.C.

M. Signature Authorization

That the Treasurer be designated as the official signer for expenditures of funds for the Governing Board.

N. Employment of Temporary Personnel

The Superintendent is hereby authorized to employ such personnel as needed contingent on board approval and the Superintendent shall present such employment recommendations to the board at the next regular meeting for formal action.

O. Professional Meeting Requests

That the Superintendent approve professional meeting requests as deemed reasonable and appropriate within the guidelines for district policy. Such will be presented for information at the next regular meeting.

P. Employee Utilization

That the Superintendent requests authority to utilize employees on an as needed basis at their regular daily rate for up to 15 additional days provided funds are available within the approved budget.

Q. Request for Public Records Fee

That the Treasurer be authorized to charge a fee per page to any individual and/or business that may request public records. No charge shall be made for paper copies of documents totaling 20 pages or less. The cost of copies in excess of 20 pages will be \$.10 per page and copies on any other medium shall be assessed to the individual requesting the copies. All assessed costs shall be paid in advance of receiving the requested copies.

## R. Cell Phone Reimbursement

That the Superintendent recommends the Governing Board approve the cell phone reimbursement guidelines as listed. There are four tiers for monthly reimbursement. The Superintendent or designee shall place employee groups in tiers basing on the following guidelines:

Tier I: Defined as employees required to use cell phones on an occasional basis up to \$20.

Tier II: Defined as employees required to use cell phones on a frequent basis up to \$35.

Tier III: Defined as employees required to use cell phones on a regular basis up to \$65.

Tier IV: Defined as employees expecting to be available/on call whenever needed via phone and/or email  
Up to \$95.

BE IT RESOLVED, the Superintendent recommends on behalf of the board President approve items E-R as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Schechter, Feldmann, Garver, and Prichard Nays: None President declared motion carried.

## REGULAR AGENDA REVIEW/REVISION

### Resolution No 19- 407 Approval of Minutes

- A. BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held December 12, 2018.
- B. BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's special meeting held December 18, 2018.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Schechter, Feldmann, Garver,, and Prichard Nays: None President declared motion carried.

### Resolution No. 19 - 408 Financial Reports A - H Consent Vote

- A. Monthly Financial Reports – Pages 16 - 22
- B. Financial Detail Report – Pages 23
- C. Investment Report – Page 24
- D. Early Head Start/Head Start Financial Expenditure Reports – Pages 25 - 29
- E. Bank Reconciliation – Pages 30 - 33

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for December, 2018.

### F. Mastercard Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Mastercard expenditures for the month of December 2018 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

G. Finance / Audit Committee for 2019

Ms. Keels and Mr. Feldmann will continue to be on the committee. Public participants will include Mrs. Mary Pritchard and an invitation will be extended to Mr. T.J. Bugg.

BE IT RESOLVED, the Treasurer recommends the Governing Board President appoint a Finance/Audit committee for 2019 consisting of the Superintendent, the Treasurer, and two Governing Board members.

H. Donations

Hamilton Church of God	\$150.00
Hamilton Church of God	\$60.00
Freedom Elementary Parent Council	\$500.00
Petals & Wick	\$227.80
Mindee Callahan	\$25.00

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the donations as listed.

The Treasurer recommends the Governing Board approve Items A – H as listed.

Ms. Keels moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Feldmann, Garver, Schechter,, and Prichard Nays: None President declared motion carried.

**SUPERINTENDENT'S REPORT**

**Resolution No 19 -409 Resignations**

CERTIFIED

a. Blizniak, Diann

Position: Gifted Coordinator  
Effective: 6/30/19

b. Larcomb, Sierra

Position: Intervention Specialist - UDS  
Effective: 12/21/18

NON CERTIFIED

c. Maybury, Dena

Position: Nurse  
Effective: 2/2/19

- d. Schoen, Tchanse
  - Position: Computer Technician
  - Effective: 12/31/18
  
- e. Waywood, Beth
  - Position: Applications Coordinator
  - Effective: 4/1/19
  
- f. Williams, Taylor
  - Position: Youth Representative
  - Effective: 1/2/19

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

Mr. Feldmann moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Feldmann, Schechter, Garver, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No 19 -410 Initial Appointments**

NON – CERTIFIED

- a. Bullimore, Andrea
  - Position: Instructional Assistant
  - Contract: One Year
  - Salary: \$19,210
  
- b. Cruz, Deilibeth
  - Position: Family Service Worker
  - Contract: One Year
  - Salary: \$17.52 per hour
  
- c. Cunningham, Deborah
  - Position: Educational Aide
  - Contract: As Needed
  - Salary: \$14.51 per hour
  
- d. Dotson, Amanda
  - Position: Instructional Assistant
  - Contract: One Year
  - Salary: \$20,146

e. Fryman, Tiffaney

Position: Accounting Specialist - Accounts Payable  
Contract: One Year  
Salary: \$41,000

f. Hudek, Mary Beth

Position: Educational Aide  
Contract: One Year  
Salary: \$20,025

g. Jones, Stephanie

Position: Assistant Teacher  
Contract: One Year  
Salary: \$13.47 per hour

h. Stiles, Sarah

Position: Instructional Assistant  
Contract: One Year  
Salary: \$19,022

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Schechter, Garver, Feldmann, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -411 Supplemental Contracts**

Besser, Melissa	\$600	Teacher ECE duties
Coneses, Annabell	\$29.60/hr	Curriculum & Enrichment
Fischer, Ruowei	\$2,213	Additional duties
Gross, Emily	\$31.62/hr	Curriculum & Enrichment
Helms, Kimberly	\$47.74/hr	Mentoring
Hennig, Anna	\$1,500	Additional duties
Kwiat, Kristen	\$38.68/hr	Curriculum & Enrichment
Lawson, Zachary	\$33.99/hr	Curriculum & Enrichment
Miller, Kevin	\$33.44/hr	Curriculum & Enrichment
Van Houten, Nicole	\$7.13/hr	Teacher ECE duties

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Ms. Garver moved and Ms. Keels seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Keels, Feldmann, Schechter, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -412 Salary Increase**

Alicea, Zorimar	\$29,313	\$29,434	realignment
Gross, Erika	\$27,150	\$30,051	BA
Kwiat, Kristin	\$53,377	\$54,476	MA+15
Sprinkle, Cynthia	\$68,384	\$70,452	realignment

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increases as listed.

Ms. Keels moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Feldmann, Schechter, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -413 Contract Adjustment**

- a. Fischer, Ruowei

Position from: Technical Support & Service Coord.  
Position to: Computer Technician & Tech. Trainer  
Days from : 260  
Days to 260  
Salary from: \$39,140  
Salary to: \$43,000

- b. Hamilton, Regina

Position: Preschool Intervention Specialist  
Days from : 175 days at 4 hrs. daily  
Days to 175 days at 8 hrs. daily  
Salary from: \$24,285  
Salary to: \$48,570

- c. Schulte, Kate

Position from: Teacher II  
Position to: Intervention Specialist  
Days from : 184  
Days to 184  
Salary from: \$28,966  
Salary to: \$45,014

- d. Shahwan, Sana

Position from: Teacher  
Position to: Family Service Worker  
Days from : 184  
Days to 210  
Salary from: \$27,528  
Salary to: \$15.72 per hour



BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustment as listed.

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution as amended and roll call vote resulted: Ayes: Garver, Feldmann, Schechter, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No 19 -414 Job Abolishment**

Curriculum Supervisor      Madison Local                      1 FTE

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the job abolishment as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes:Keels, Schechter, Garver, Feldmann, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -415 Reduction in Force**

Scrivner, Cheryl

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the reduction in force as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Ms.Keels seconded the adoption of the resolution as amended and roll call vote resulted: Ayes: Schechter, Keels, Feldmann, Garver and Pritchard. Nays: None. President declared motion carried.

**Resolution No 19 -416 JFS Funded - Initial Appointment**

a.            Green, Carrie

Position:            FCFC Program Assistant  
Contract:            One Year  
Salary:                \$31,000

b.            Pretty Adams, Joslyn

Position:            Community Wraparound Youth Peer Partner  
Contract:            As Needed  
Salary:                \$15/hour

**EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES**

Grant, Amy  
Winkler, Carrie

BE IT RESOLVED, the Superintendent recommends the Governing Board approve initial appointments as listed.

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Feldmann, Garver, Schechter, and Prichard Nays: None Abstain: Keels, President declared motion carried.

## **SUPERINTENDENT'S REPORT – AGENDA REVIEW/REVISION**

### **Resolution No. 19 - 417 General Business Consent Vote Items # 1 - 11**

#### 1. Ohio School Board Association (OSBA) - Annual Membership Dues

BE IT RESOLVED the Superintendent recommends the Governing Board approve the Annual Membership Dues with Ohio School Board Association (OSBA) - Effective January - December 2019 in the amount of \$3,887.00 as listed in Appendix "C" which is attached and becomes part of the official minutes.

#### 2. Lakota Local School District - Contracted Service Agreement

BE IT RESOLVED the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Lakota Local School District for Speech-Language Pathology Service Coverage for Maternity Leave at Lakota West High School Effective 2/25/19 through 5/24/19 in the amount of \$63.00 per hour, not to exceed 5 days per week, 8 hours per day as listed in Appendix "D" which is attached and becomes part of the official minutes.

#### 3. Craig Filipkowski – Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Craig Filipkowski for district instructional coaching, planning and professional development services effective 1/1/2019 through 6/30/19 in the amount of \$48 per hour not to exceed 100 days as listed in Appendix "E" which is attached and becomes part of the official minutes.

#### 4. Butler County Educational Service Center Kinship Navigator Program and Catholic Charities of Southwestern Ohio Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contractual agreement with Butler County Educational Service Center Kinship Navigator Program and Catholic Charities of Southwestern Ohio for services for Kinship families through OCTF grant award effective 7/1/ 2018 through 6/30/2019 in the amount not to exceed \$6,643.00 as listed in Appendix "F" which is attached and becomes an official part of the minutes.

#### 5. Kings Local Schools - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Kings Local Schools for Bilingual Speech-Language Pathology Services effective 12/12/18 through 5/23/19 in the amount of \$83.00 per hour as listed in Appendix "G" which is attached and becomes an official part of the minutes.

6. Lebanon City Schools - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Lebanon City Schools for Bilingual Speech-Language Pathology Services effective 11/20/18 through 5/24/19 in the amount of \$83.00 per hour not to exceed 11 hours as listed in Appendix "H" which is attached and becomes an official part of the minutes.

7. Williamsburg Local Schools- Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service

Agreement with Williamsburg Local School District for Professional Development and Instructional Coaching effective 8/1/18 through 5/31/19 in the amount of \$5,000 as listed in Appendix

"T" which is attached and becomes an official part of the minutes.

8. Twin Valley Community Local Schools - Superintendent Search

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service

Agreement with Twin Valley Community Local School District for the Superintendent Search January 2018 through April 2018 in the amount of \$2,400 as listed in Appendix "J" which is attached and becomes an official part of the minutes.

9. Catholic Charities Southwestern Ohio - Contract for Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract for Services with Catholic Charities Southwestern Ohio for the delivery of the Moving Beyond Depression 15 week in-home cognitive behavioral therapy in the amount of \$10,000 as listed in Appendix "K" which is attached and becomes an official part of the minutes.

10. Clermont Co. Mental Health and Recovery Board - Memorandum of Understanding

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Understanding with the Clermont Co. Mental Health and Recovery Board for Mobile Response and Stabilization Services October 1, 2018 to September 30, 2019 in the amount not to exceed \$159,697.00 as listed in Appendix "L" which is attached and becomes an official part of the minutes.

11. Southwest Regional Water District (SRWD) - Technology Support Services

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract for Services with Southwest Regional Water District (SRWD) effective 1/1/2019 through 6/30/2020 in the amount of \$13,848 as listed in Appendix "M" which is attached and becomes an official part of the minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items #1 - 11.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes: Keels, Schechter, Garver, Feldmann, and Prichard Nays: None President declared motion carried.

**Resolution No 19 -418 JFS Contracts Consent Vote Items #1 -10**

1. Butler County Job and Family Services - Amendment One to Purchase of Service Contract

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Amendment One to Purchase of Service Contract with Butler County Job and Family Services for Home Studies (Kathy Valance) effective 11/5/18 through 12/31/19 in the amount of \$400.00 for each completed home study or \$45.00 per hour for not completed home studies as listed in Appendix “N” which is attached and becomes part of the official minutes.

2. Katherine Vallance - Independent Contractor Amendment #1

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Independent Contractor Agreement with Katherine Vallance for Kinship Home Study Specialist effective 11/5/18 through 12/31/ 2019 in the amount of \$400.00 for each completed home study or \$45.00 per hour for not completed home studies as listed in Appendix “O” which is attached and becomes part of the official minutes.

3 Butler County Job and Family Services - Amendment One to Purchase of Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Amendment One to Purchase of Service Agreement with Butler County Job and Family Services for Child Care Licensing / Training effective 8/1/18 through 7/31/20 in the amount of \$98,108.50 year two and \$99,462.38 year three as listed in Appendix “P” which is attached and becomes part of the official minutes.

4. La Shanda Sugg, Labors of Love, LLC -Contract Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for a Speaker Honorarium for La Shanda Sugg, Labors of Love, LLC for the 1.5 hour training on Prevention to Recovery at the Behavioral Health Forum & Resource Expo on February 13, 2019 in the amount not to exceed \$250.00 as listed in Appendix “Q” which is attached and becomes part of the official minutes.

5. La Shanda Sugg, Labors of Love, LLC -Contract Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for La Shanda Sugg, Labors of Love, LLC for the for contracted services for the PRIM Infant Mortality Reduction Project in the amount not to exceed \$30,000 as listed in Appendix “R” which is attached and becomes part of the official minutes.

6. Shavonte Darden, Consultant -Contract Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for Shavonte Darden, Consultant for the for contracted services for the PRIM Infant Mortality Reduction Project in the amount not to exceed \$16,000 as listed in Appendix "S" which is attached and becomes part of the official minutes.

7. Strategic Innovations Group, LLC-Contract Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for consulting and grant writing for Strategic Innovations Group, LLC in the amount not to exceed \$7,300.00 as listed in Appendix "T" which is attached and becomes part of the official minutes.

8. ThrivePointe, LTD-Contract Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for a Speaker Honorarium for ThrivePointe, LTD for 7 one-hour training sessions on Strengthening Family Relationships on February 8, 2019 in the amount not to exceed \$740.00 as listed in Appendix "U" which is attached and becomes part of the official minutes.

9. Case Western Reserve-Contract For Services with FCFC (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for Case Western Reserve to provide up to 4 days of stipends for training in the Coaches Learning and Community and Advisory Group in the amount not to exceed \$2000.00 as listed in Appendix "V" which is attached and becomes part of the official minutes.

10. United Healthcare Community Plan of Ohio on behalf of Ohio Managed Care Providers, LLC -Contract Amendment (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract Amendment Agreement to extend the Infant Mortality Enhanced Payment from 1/1/2019 through 12/31/2019 and allow for re-purposing of funds in the amount not to exceed \$1,186,934.66 to reduce infant mortality as listed in Appendix "W" which is attached and becomes part of the official minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items #1 - 10

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Feldmann, Garver, Schechter, and Prichard Nays: None Abstain: Keels, President declared motion carried.

**Items for Information**

1. Homeschooling Students

Fourteen (14) more homeschooling students were added to our list making a total of five hundred seven (507) for the 2018-2019 school year.

2. Early Head Start/Head Start Attendance/Enrollment Report – Appendix “X”

3. FMLA

Short, Lindsay  
Sprinkle, Cynthia  
Williams, Kellie

4. Professional Leave - In State

- a) Maureen Brenner, attendance at the CLASS Training held on December 12-13, 2018 in Columbus, Ohio at an estimated expense of \$750.
- b) Molly Alford and Mary “Jessica” Chandler, attendance at the AERO Board Meeting held on January 11, 2019 in Columbus, Ohio at an estimated expense of \$116.82.
- c) Therese Hunt, Shelly Wallpe, Suzanne Prescott, Sheri Davis & Amy Beissel, attendance at the OHSAI February Meeting held on February 13-14, 2019 in Columbus, Ohio at an estimated expense of \$800 each.
- d) Therese Hunt, attendance at the OHSAI Mind in the Making Train the Trainer Institute held on February 26-28, 2019 in Columbus, Ohio at an estimated expense of \$800.
- e) Marissa Armendariz, Abby Johnson, Megan Boggs and Kelly Backer, attendance at the Trauma Informed Training held on January 7-8, 2019 in Columbus, Ohio at an estimated expense of \$50 each.
- f) Kat Mackey, attendance at the Battelle Training held on January 4, 2019 in Cleveland, Ohio at an estimated expense of \$90.
- g) Coya Taylor, attendance at the Infant Mortality Summit held on December 12, 2018 in Cincinnati, Ohio at an estimated expense of \$50.

5. School Readiness Data - Head Start/Early Head Start Appendix “Y”

6. CLASS Data Appendix “Z”

7. Parent Gauge Data Appendix “AA”

8. Overview of Findings - Butler County Head Start/Early Head Start Appendix “BB”

### **BOARD MEMBER COMMENTS**

Ms. Keels asked the question regarding Home School enrollment. She asked if the numbers of home school students was consistent with years past. Mr. Brown commented that Lakota has the most enrolled students. Mr. Pritchard agreed that the number of enrolled is typically around 500 students.

### **Resolution No 19 - 419 ADJOURNMENT at 8:50 a.m.**

Mr. Schechter moved and Ms. Keels seconded the adoption of the resolution and roll call vote resulted Ayes: Keels, Schechter, Feldmann, Garver, and Prichard Nays: None President declared motion carried.