

BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD**Minutes of the March 22, 2017 Regular Meeting**

The Butler County Educational Service Center Governing Board met at 4:30 p.m. on Wednesday, March 22, 2017 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mr. Graham Pritchard, President called the meeting to order at 4:32 p.m.

ROLL CALL - showed the following members present: Garver, Leap, M. Pritchard and G. Pritchard. Also, present was the Superintendent, Chris Brown; Director of Human Resources, Laura Theiss; Treasurer, Ken Ulm and guests; Alan Rigling, Therese Hunt, Suzanne Prescott, Wendy Folino, Georgine Bowman, Heather Wells, Elizabeth Beadle and Sissy Rasmussen.

Treasurer's Note: Mr. Schechter was absent from the meeting.

Resolution No. 17-078

Approval of Minutes

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held February 22, 2017.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-079

Financial Reports

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for February, 2017.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-080

Master Card Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Master Card expenditures for the month of February, 2017 as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-081

U.S.D.A.

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the U.S.D.A. for the month of January, 2017 as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-082

Transfer of Funds

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Transfer of Funds as listed in Appendix "C" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-083

Sheakley - Workers Compensation Group Retrospective Program

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Sheakley Workers Compensation Group Retrospective Program rating agreement effective 1/1/2018 to 12/31/2018 in the amount of \$2,817 as listed in Appendix "D" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-084

Donations

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Donations for the month of March, 2017 from Preble County on behalf of the Ohio State Eagles Community Fund in the amount of \$250.00 as listed in Appendix "E" which is attached and becomes an official part of the minutes.

Mrs. Garver moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, Schechter and M. Pritchard and G. Pritchard. Nays: None. President declared motion carried.

Resolution No. 17-085

Resignations

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

NON-CERTIFIED

a. Cortes-Barragan, Ofelia

Position: ESL Community Liaison
Effective: 3/15/2017

b. Madlinger, Angela

Position: Site Manager - Retirement
Effective: 6/30/17

c. Rice, Sarah

Position: Instructional Assistant
Effective: 3/7/17

d. Willis Jr., Stephen

Position: Instructional Assistant
Effective: 3/22/17

e. Witt, Francis

Position: Community Wraparound Training Coordinator
Effective: 7/31/17

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard Nays: Absent: Schechter. President declared motion carried.

Resolution No. 17-086

Initial Appointments

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

CERTIFIED

a. Keating, Linda

Position: Speech Language Pathologist
Contract: As Needed
Salary: \$37.50 per hour

NON-CERTIFIED

b. Backer, Kelly

Position: Help Me Grow Service Coordinator - Home Visitor
Contract: One Year
Salary: \$40,000

c. Eduardo, Crista

Position: Transportation Dispatcher
Contract: One Year
Salary: \$33,984

d. Engelhard, Peter

Position: Community Wraparound Youth Peer Partner
 Contract: As Needed
 Salary: \$15.00 per hour

e. Wolpert, John

Position: Cook / Transporter
 Contract: One Year
 Salary: \$11.52 per hour

EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES:

Glover, Angie
 Jones, Katie
 Larsen, Susanne

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-087

Supplemental Contracts

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

JFS Grant

Davis, Sheri	\$50.00 per hour	CPR/First Aide
Lambert, JoAnn	\$50.00 per hour	CPR/First Aide
Webb, Mindy	\$50.00 per hour	CPR/First Aide

Mrs. Garver moved and Ms. Leap seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, M. Pritchard and G. Pritchard,. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-088

Salary Increase

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Salary Increases as listed.

Miller, Ciara (Preble Co. HS) \$12.13 per hour (AA) to \$12.88 per hour (BA)

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
 Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-089

Contract Renewals

BE IT RESOLVED, the Superintendent recommends the Governing Board renew the limited contracts for the 2017-2018 school year for the listed employees.

CERTIFIED ADMINISTRATORS

Name	Contract	Expires
Bowman, Georgine	Two Year	2019
Burk, Sarah	Two Year	2019
Clemens, Dianne	Two Year	2019
Clevidence, Mark	Two Year	2019
Folino, Wendy	Two Year	2019
Hunter, Kari	Two Year	2019
Johnson, Kelley	One Year	2018
Jone, Jessica	One Year	2018
Krause, Jason	Three Year	2020
Scrivner, Cheryl	Two Year	2019
Smith, Derek	One Year	2018
Spurlock, Ronald	One Year	2018

NON CERTIFIED

Name	Contract	Expires
Geisler, Cheryl	Two Year	2019
McKinney, Jeffrey	Three Year	2020
Piaskowy, Katharine	One Year	2018
Spath-Meyer, Patty	Two Year	2019

Mrs. Garver moved and Mrs.M. Pritchard seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-090

Medical Leave of Absence

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the maternity leave of absence effective 2/20/2017 as listed.

McIntosh, Erica

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-091

Lucian Families - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Lucian Families for services to be delivered on March 24, 2017 in the amount of \$750 as listed in Appendix "F" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-092

Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City Schools for Speech Language Pathology Service Coverage for Maternity Leave effective February 27, 2017 through May 23, 2017 at hourly rate of \$58 not to exceed 8 hours per day, 4 days per week as listed in Appendix "G" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-093

Sweeten Life System - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Dr. Gary Sweeten and Sweeten Life Systems for services to be delivered on March 24, 2017 in the amount of \$300 as listed in Appendix "H" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-094

Dan Elliot - Agreement for Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Dan Elliot for professional development services to be delivered on May 22, 2017 in the amount of \$900 as listed in Appendix "I" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-095

Jolynn Hurwitz - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Jolynn Hurwitz for professional development services effective February 1, 2017 through June 30, 2017 in the amount of \$50.00 per hour not to exceed \$3,000 as listed in Appendix "J" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No.17-096

Dr. Paul Martin - Agreement for Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Dr. Paul Martin for professional development services to be delivered on April 24, 2017 in the amount of \$1500 as listed in Appendix "L" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-097

Anna Williams - Agreement for Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Anna Williams for Intern Stipend effective January 24, 2017 through May 13, 2017 in the amount of \$500 as listed in Appendix "M" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-098

Emantras Inc. - Success Connect Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Success Connect Agreement with Emantras Inc. effective March 10, 2017 in the amount of \$40,000 as listed in Appendix "N" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-099

Ross Local School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Ross Local Schools for Coaching and Professional Development Service effective February 1, 2017 through June 30, 2017 in the amount of \$12,306 as listed in Appendix "O" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.

Resolution No. 17-100

Ohio School Board Association (OSBA) - Annual Membership Dues

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Annual Membership Dues with Ohio School Board Association (OSBA) - effective January - December 2017 in the amount of 3,589.00 as listed in Appendix "K" which is attached and becomes part of the official minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:
Ayes: Garver, Leap and G. Pritchard. Nays: M. Pritchard. Absent: Schechter. President declared motion carried.

Resolution No. 17-101

Professional Leave - Out of State

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Professional Leave - Out of State as listed.

- a. Jane Connelly attendance at the National Annual Head Start Conference and Expo held in Chicago, Illinois on April 7-10, 2017, at an estimated cost of \$1,500.
- b. Therese Hunt and Rachel Shepard attendance at the ASQ-3 & ASQ-SE-2 Training of Trainers held in Bloomington, Minnesota on June 21-23, 2017 at an estimated cost of \$2,000.
- c. Mary Chandler attendance of AER, International O & M Conference held in Pittsburgh, PA on July 19-22, 2017 at an estimated cost of \$1,268.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.


Treasurer's Notes:

Board Member Comments: Mrs. M. Pritchard stated she is proud our Board President makes his own decisions. Mr. Pritchard stated his schedule is changing and may not be able to make it to all meeting. Possibility of moving Board Meetings to the daytime. Chris or Ken will check with Andrew on his availability. Consider Board Meetings at 11:30 a.m.


Resolution No. 17-102

Adjournment

Mrs. M. Pritchard moved and Ms. Leap seconded that the Governing Board meeting adjourn at 5:22 p.m. Roll call vote resulted: Ayes: Garver, Leap, M. Pritchard and G. Pritchard. Nays: None. Absent: Schechter. President declared motion carried.



 Mr. Graham Pritchard
 Governing Board President



 Mr. Ken Ulm
 Governing Board Treasurer

4/26/17

 Date

4/26/17

 Date