

**BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD**

**Minutes of the May 15, 2019 Regular Meeting**

The Butler County Educational Service Center Governing Board met at 8:31 a.m. on Wednesday, May 15, 2019 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mr. Graham Pritchard, President called the meeting to order at 8:30 a.m.

**ROLL CALL** - showed the following members present: Feldmann, Garver, Schechter, Keels, and Pritchard . Also, present was the Superintendent, Chris Brown; Treasurer, Ken Ulm, and guests; Beth Race, Wendy Folino, Kelly Muzzarelli, Deb Constantinesco, Andrea Price, James Griebel, Suzanne Prescott, Georgine Bowman, Adam Marcum.

**INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION**

**SCHOLARSHIP RECIPIENTS AND RECOGNITION**

**Resolution No. 19 - 464            Martha Seward Rahfuse Memorial Scholarship**

WHEREAS, the Governing Board of the Butler County Educational Service Center is charged with selecting the recipient of the Martha Seward Rahfuse Memorial Scholarship.

THEREFORE, BE IT RESOLVED, that Courtney Marie Powless of Lakota West, be named the 2019 recipient of the Martha Seward Rahfuse Memorial Scholarship in the amount of \$1,000.00.

Mr. Schechter moved and Ms. Keels seconded the adoption of the resolution and roll call vote resulted: Ayes:Schechter, Keels, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 465            Franklin B. Walter All-Scholastic Award**

WHEREAS, the Governing Board of the Butler County Educational Service Center recognizes outstanding academic achievement.

THEREFORE, BE IT RESOLVED, that, Josephine Graft of Butler Tech be named the 2019 recipient of the Franklin B. Walter All Scholastic Award in the amount \$1,000.00.

Mr. Feldman moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted: Ayes: Feldman, Garver, Keels, Schechter, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 466            APPROVAL OF MINUTES**

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held April 17, 2019.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 467                      Financial Reports A - I Consent Vote**

- A. Monthly Financial Reports – Pages 16 - 23
- B. Financial Detail Report – Page 24
- C. Investment Report – Page 25
- D. Early Head Start/Head Start Financial Expenditure Reports – Pages 26 - 32
- E. Bank Reconciliation – Pages 33 - 36

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for April, 2019.

F. Mastercard Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Mastercard expenditures for the month of April as listed in Appendix “A” which is attached and becomes an official part of the minutes.

G. U.S.D.A.

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the U.S.D.A. for the month of March, as listed in Appendix “B” which is attached and becomes an official part of the minutes.

H. Donations

Hamilton Church of God - BC Success	\$150.00
Referrals for a Purpose-Pause (FCFC)	\$1,000.00

I. Fund to Fund Transfer

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the fund to fund transfer, as listed in Appendix “C” which is attached and becomes an official part of the minutes.

BE IT RESOLVED, the Treasurer recommends the Governing Board approve Items A – I as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 468                      Resignations**

CERTIFIED

- a. Baker, Davis
  - Position: Curriculum - Leadership Specialist
  - Effective: 7/31/19
  
- b. Brenner, Maureen
  - Position: Early Childhood Principal
  - Effective: 7/31/19
  
- c. Coning, Kim
  - Position: Occupational Therapist
  - Effective: 7/31/19
  
- d. DeHart, Susan
  - Position: Speech Language Pathologist
  - Effective: 7/31/19
  
- e. Feyche, Claire
  - Position: Preschool Intervention Specialist
  - Effective: 7/31/19
  
- f. Holzwarth, Brigid
  - Position: Occupational Therapist
  - Effective: 7/31/19
  
- g. Martin, Sarah
  - Position: Preschool Intervention Specialist
  - Effective: 7/31/19
  
- h. Rippl, Jeffrey
  - Position: Dean of Students - Madison
  - Effective: 7/31/19

NON CERTIFIED

- i. Albrinck, Michelle
  - Position: Educational Aide
  - Effective: 7/29/19
  
- j. Dixon, Kellie
  - Position: EMIS Assistant
  - Effective: 12/1/19

k. Sanderson, Debra

Position: Assistant Clerk  
Effective: 7/31/19

l. Schmerr, Jennifer

Position: Preschool Secretary  
Effective: 7/31/19

m. Schroeder, Chelsea

Position: Help Me Grow Service Coordinator  
Effective: 8/3/19

n. Williams, Kellie

Position: Teacher - ECE  
Effective: 7/31/19

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

Mr.Feldman moved and Mr.Schechter seconded the adoption of the resolution and roll call vote resulted:Ayes:Feldmann, Schechter, Garver, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 469 Initial Appointments**

CERTIFIED

a. Bass, Ronnie

Position: Intervention Specialist - Union Day School  
Contract: One Year  
Salary: \$45,014

b. Eiserman, Betsy

Position: Teacher of the Hearing Impaired  
Contract: One Year  
Salary: \$63,296

c. Henman, Lindsey

Position: Intervention Specialist - JDC/JRC  
Contract: One Year  
Salary: \$40,850

d. Kloss, Kayla

Position: Intervention Specialist - Union Day School  
Contract: One Year  
Salary: \$40,850

NON – CERTIFIED

e. Campbell, Ashley

Position: Early Head Start Home Visitor  
Contract: One Year  
Salary: \$40,000

f. Jasper, Christopher

Position: Educational Aide - Union Day School  
Contract: One Year  
Salary: \$26,890

g. Kuykendoll, Don

Position: Transporter  
Contract: One Year  
Salary: \$11.80 per hour

h. Moore, Logan

Position: IT CO OP  
Contract: As Needed  
Salary: \$11.00 per hour

i. Natiello, Anthony

Position: IT CO OP  
Contract: As Needed  
Salary: \$11.00 per hour

j. Smith, Melanie

Position: Transportation Coordinator - Fairfield  
Contract: One Year  
Salary: \$48,000

k. Wyrick, Darrin

Position: Coordinator of Alternative Programs - Fairfield  
Contract: One Year  
Salary: \$66,517

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 470 Termination of Employment**

BE IT RESOLVED, the Superintendent recommends the Governing Board terminate the employment of Becky Corwin effective April 17, 2019 due to falsification of required program forms.

Ms. Garver moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Schechter, Feldman, Keels, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 471 Job Abolishment**

Occupational Therapist	Edgewood Local	.6 FTE
Occupational Therapist	Lakota Local	2 FTE
Testing Coordinator & Tech Instruction Spec.	Talawanda/ESC	1 FTE
Teacher II	Alternative - Union Day	1 FTE
Community School Liaison - Success	Preble County	5 FTE
Guidance Services Assistant	Fairfield - Cincinnati Christian	.4 FTE

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the job abolishments as listed.

Ms. Keels moved and Mr. Feldman seconded the adoption of the resolution and roll call vote resulted: Ayes: Keels, Feldmann, Garver, Schechter, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 472 RIF - Reduction in Force**

Rogers-Roell, Debra	Occupational Therapist - Edgewood
Dunlap, Virginia	Occupational Therapist - Lakota
Fulton, Jill	Occupational Therapist - Lakota
Iles, Mark	Testing Coordinator & Tech Instruction Spec.
Brock, Kristine	Teacher II
Bassler, Leslie	Community School Liaison
Gardner-Schmidt, Molly	Community School Liaison
Ludy, Heather	Community School Liaison
Shafer, Allie	Community School Liaison
Wilson, Christine	Community School Liaison
Ploetz, Jennifer	Guidance Services Assistant

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the reduction in force as listed.

Mr. Schechter moved and Ms. Keels seconded the adoption of the resolution and roll call vote resulted: Ayes:Schechter, Keels, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 473 Supplemental Contracts**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed in Appendix "D" , which is attached and becomes part of the official minutes.

Mr.Feldman moved and Mr.Schechter seconded the adoption of the resolution and roll call vote resulted:Ayes:Feldmann, Schechter, Garver, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 474 Limited Contract Renewal and Salary list**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the limited contracts and salary increases as listed in Appendix "E", which is attached and becomes part of the official minutes.

Ms. Keels moved and Ms Garver seconded the adoption of the resolution and roll call vote resulted:Ayes:Keels, Garver, Feldmann, Schechter, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 475 Limited Contract Renewal**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the limited contract renewals as listed in Appendix "F" , which is attached and becomes part of the official minutes.

Mr.Feldman moved and Mr.Schechter seconded the adoption of the resolution and roll call vote resulted:Ayes:Feldmann, Schechter, Garver, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 476 Salary Increase - Engage 2.0**

Glonek, Maranda	\$16.00 / hr	\$22.00 / hr
Jensen, Elizabeth	\$16.00 / hr	\$22.00 / hr

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increases for the 2018-2019 contract year as listed.

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 477 Medical Leave of Absence**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the medical leave of absence for Kristine Brock effective May 16, 2019 through May 24, 2019 .

Mr. Schechter moved and Mr. Feldman seconded the adoption of the resolution and roll call vote resulted: Ayes: Schechter, Feldmann, Garver, Keels, and Pritchard. Nays: None. President declared motion carried.

**Resolution No. 19 - 478 Professional Leave - Out of State**

- a. Georgine Bowman and Dave Clark's attendance at ISTE held on June 23-26, 2019 in Philadelphia, PA at an estimated expense of \$1,000 per person..
- b. Suzanne Prescott, Sheri Davis, Therese Hunt, Shelly Wallpe and Nancy Baker, attendance at the Preparing & Planning to Address the Opioid Crisis And Substance Use Disorders Conference held in Chicago, Illinois on May 29-30, 2019 at an estimated cost of \$900 each.
- c. Scotty Cooper, attendance at the Conscious Discipline Infant and Toddler Summer Institute held in Orlando, Florida on June 9-14, 2019 at an estimated cost of \$3000.
- d. Faith Haydon and Lakeisha Carter, attendance at the NAFCC (National Association of Family Child Care) Conference held in Orlando, Florida on June 18-21, 2018 at an estimated cost of \$50.
- e. Charla Henderson and Beth Race to attend OPEC Prevention Conference in Columbus, OH on June 24-26, 2019 at an estimate cost of \$400 per person.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items Professional Leave as listed .

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted: Ayes: Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 479 Salary Schedule**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Butler County Head Start, Preble County Head Start, Early Head Start, FCFC salary schedules as listed in Appendix "G", which is attached and becomes part of the official minutes.

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted: Ayes: Garver, Feldman, Schechter, Keels, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 - 480 JFS**

RESIGNATION

NON CERTIFIED

- a. Dearth, Hannah  
Position: Community Wraparound Facilitator  
Effective: 5/31/2019

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignation as listed.



Mr. Schechter moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes:Schechter, Feldmann, Garver, and Prichard Nays: None Abstain: Keels: President declared motion carried.

**Resolution No. 19 - 481 JFS Funded - Initial Appointment**

a. Martin, Laura

Position:	Pause Connections Coordinator
Contract:	One Year
Salary:	\$33,000

**EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES**

Fields, Kateland  
Haney, Faith  
Tyagi, Neeraj

BE IT RESOLVED, the Superintendent recommends the Governing Board approve initial appointments as listed.

Mr. Feldmann moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Schechter, Garver, and Prichard Nays: None Abstain: Keels: President declared motion carried.

**Resolution No. 19 - 482 Limited Contract Renewal and Salary list**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the limited contracts and salary increases as listed in Appendix "H", which is attached and becomes part of the official minutes.

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes:Feldmann, Garver, Schechter, and Prichard Nays: None Abstain: Keels, President declared motion carried.

**SUPERINTENDENT'S REPORT – AGENDA REVIEW/REVISION**

**Resolution No. 19 -483 General Business Consent Vote Items # 1 - 19.**

1. Dayton Public Schools – Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract Service Agreement with Dayton Public Schools for Break-In Sessions effective between July 22, 2019 through July 22, 2019 in the amount of \$420.00 as listed in Appendix "T" which is attached and becomes part of the official minutes.

2. Fairfield City School District Board of Education - Lease Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lease Agreement with Fairfield City School District Board of Education to provide the use of one modular at 1111 Nilles Rd. effective August 1, 2019 through July 31, 2020 at no cost to the agency as listed in Appendix "J" which is attached and becomes part of the official minutes.

### 3. Fairfield City School District Board of Education - Lease Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lease Agreement with Fairfield City School District Board of Education to provide the use of one modular at 4641 Bach Lane. effective August 1, 2019 through July 31, 2020 at no cost to the agency as listed in Appendix "K" which is attached and becomes part of the official minutes.

### 4. Southwest Local Schools - HVAC Consultant

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Southwest Local School District for HVAC Consultant effective October 1, 2018 through June 30, 2019 in the amount of \$33,337.00 as listed in Appendix "L" which is attached and becomes part of the official minutes.

### 5. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for Occupational Therapy at Highland Elementary effective April 16, 2019 through June 30, 2019 in the amount of \$66 per hour up to \$10,560 as listed in Appendix "M" which is attached and becomes part of the official minutes.

### 6. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for Grant Occupational & Speech Therapy effective August 1, 2018 through June 30, 2019 in the amount of \$108,573 (Occupational Therapy Services 74 days \$39,072 and Speech Therapy Services 147 days \$69,501) as listed in Appendix "N" which is attached and becomes part of the official minutes.

### 7. New Miami Local Schools - MOU - Audiology

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the MOU with New Miami Local Schools for the Audiology Program effective July 1, 2019 through June 30, 2020 in the amount of \$130.00 per hour audiology / \$110.00 per hour hearing impaired / \$67.00 per item Hearing Assistive Technology(HAT) equipment as listed in Appendix "O" which is attached and becomes an official part of the minutes.

8. Bellbrook-Sugarcreek School District – Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract Service Agreement with Bellbrook-Sugarcreek School District for planning, consultation and research for science curriculum effective between April 17, 2019 through June 14, 2019 in the amount of \$2,500 as listed in Appendix “P” which is attached and becomes part of the official minutes.

9. National Trail Local Schools - Lease Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Lease Agreement with National Trail Local Schools effective July 1, 2019 through June 30, 2020 at no cost to the agency as listed in Appendix “Q” which is attached and becomes part of the official minutes.

10. Ross Local School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Ross Local School District for ESY Vision Impaired Teacher Services effective May 28, 2019 through August 21, 2019 at the hourly rate of \$144.00 per hour not to exceed \$936 (6.5 hours) as listed in Appendix “R” which is attached and becomes part of the official minutes.

11. Preble County Board of Developmental Disabilities - Independent Contractor Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Independent Contractor Agreement with Preble County Board of Developmental Disabilities to provide Early Intervention Service Coordinator duties effective April 25, 2019 through July 31, 2019 at a cost of \$30 per hour, not to exceed \$15,500 as listed in Appendix “S” which is attached and becomes part of the official minutes.

12. Molina Healthcare, Inc. - Third Party Service Provider Amendment

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Third Party Service Amendment with Molina Healthcare, Inc. as listed in Appendix “T” which is attached and becomes part of the official minutes.

13. Saint Margaret of York Catholic School - MOU

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the memorandum of understanding with Saint Margaret of York Catholic School, effective August 1, 2019 through July 31, 2020 at hourly rate of \$130 per hour for audiology services, \$110 per hour for hearing impaired services and \$67 per item for leased equipment as listed in Appendix “U” which is attached and becomes an official part of the minutes.

14. Monroe Local School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Monroe Local School District for ESY Vision Impaired Teacher Services effective May 28, 2019 through August 14, 2019 at the hourly rate of \$144.00 per hour not to exceed \$1,116 (7.75 hours) as listed in Appendix "V" which is attached and becomes part of the official minutes.

15. Emily Hutchison - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Emily Hutchison for facilitating Reading/Writing Institute to be held on June 3 & 4 2019, effective June 1, 2019 through June 30, 2019 in the rate of \$48.00 per hour as listed in Appendix "W" which is attached and becomes part of the official minutes.

16. Maria Eshman - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Maria Eshman for facilitating Reading/Writing Institute on June 3 & 4 2019, effective June 1, 2019 through June 30, 2019 in the rate of \$48.00 per hour as listed in Appendix "X" which is attached and becomes part of the official minutes.

17. Bishop Leibold School - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board Approve the Contracted Service Agreement with Bishop Leibold School for Vision Impaired Teacher Services effective 5/2/19 through 6/30/19 at the hourly rate of \$144.00 not to exceed \$648 (4.5 hrs.) as listed in Appendix "Y" which is attached and becomes part of the official minutes.

18. Primary Health Solutions - Business Associate Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Business Associate Agreement with Butler County Health Consortium DBA Primary Health Solutions effective May 15, 2019 as listed in Appendix "Z" which is attached and becomes part of the official minutes.

19. Primary Health Solutions - Services Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Services Agreement with Butler County Health Consortium DBA Primary Health Solutions effective May 15, 2019 as listed in Appendix "AA" which is attached and becomes part of the official minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items #1 -19.

Mr. Feldman moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Feldman, Garver, Keels, Schechter, and Prichard Nays: None President declared motion carried.

**Resolution No. 19 -484 General Business Consent Vote Items # 1 - 6**

JFS Contracts

1. Hope Tree Consulting, LLC - Consultant Agreement (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Hope Tree Consulting, LLC for Anti-Human Trafficking Training effective May 1, 2019 through June 30, 2019 not to exceed \$3,000 as listed in Appendix "BB" which is attached and becomes part of the official minutes

2. Lemon Grenade - Agreement For Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Narratus Creative Lemon Grenade for branding and logo work for the Butler County Family and Children First Council effective May 1, 2019 through December 31, 2019 not to exceed \$2,625 as listed in Appendix "CC" which is attached and becomes part of the official minutes.

3. Narratus Creative - Agreement For Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with Narratus Creative for marketing work for the Partnership to Reduce Infant Mortality effective May 1, 2019 through December 31, 2019 not to exceed \$25,000 as listed in Appendix "DD" which is attached and becomes part of the official minutes.

4. Search Institute - Agreement for Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services for Search Institute to provide Developmental Assets and Relationships Training on June 20 & 21, 2019 in the amount not to exceed \$7,500 as listed in Appendix "EE" which is attached and becomes part of the official minutes.

5. Brain Based Counseling & Consulting, LLC-Contracted Amendment (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract amendment for Brain Based Counseling & Consulting, LLC for the Trauma & Addiction Training on September 30, 2019 (rescheduled from May 17, 2019) in the amount of \$1200 as listed in Appendix "FF" which is attached and becomes part of the official minutes.

6. Butler County Department of Job and Family Service - Amendment Two to Purchase of Service Contract.

BE IT RESOLVED, the Superintendent recommends the Governing Board Approve the Amendment Two to Purchase of Service Contract Agreement with Butler County Department of Job and Family Services effective August 1, 2017 through July 31, 2020 for the purchase of Child Care Licensing and Training services as listed in Appendix "GG" which is attached and becomes part of the official minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items #1 -6.

Ms.Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes:Garver, Feldmann, Schechter, and Prichard Nays: None Abstain: Keels, President declared motion carried.

Items for Information
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1. Homeschooling Students

Four (4) more homeschooling students were added to our list making a total of five hundred twenty seven (527) for the 2019-2020 school year.

2. Early Head Start/Head Start Attendance/Enrollment Report & Monitoring Report – Appendix "HH"

3. FMLA

Dennis, Jeffrey  
Frankenfield, Gina  
Gross, Emily  
Hackworth, Kimerly  
Haydon, Faith  
Morrissey, Kirsten  
Myers, Jeffrey  
Stonecash, Kiel  
Vickers, Pamela

4. Supplemental Contract

Coles, Leslie	up to 10 days	additional duties
Duran, Audrey	up to 15 days	additional duties
Koller, Cassandra	up to 5 days	additional duties
Smith, Kelly	up to 5 days	additional duties
McCroskey, Ann	up to 10 days	additional duties
Spittler, Susan	up to 5 days	additional duties

4. Professional Leave - In State

- a. Ken Ulm attendance at the OTESCA Annual Spring Conference held on May 9- 10, 2019 in Cincinnati, Ohio at an estimated cost of \$300.00.
- b. Coya Taylor, attendance at the Ohio Collaborative to Prevent Infant Mortality Quarterly Meeting held in Toledo, Ohio on April 12, 2019 at an estimated cost of \$150.
- c. Suzanne Prescott, Therese Hunt, Elizabeth Harold, Shelly Wallpe, Amy Beissel, Jenette Mulholland, Sheri Davis, Ashley Dobrozsi, Faith Haydon, Rachel Shepard, Donna Schwarber, Brittany McGinnis, Ashley Campbell, Nika Gilbert and Kayla Richards, attendance at the June OHSAI Meeting held on June 3-6, 2019 in Mason, Ohio at an estimated cost of \$370 each.
- d. Mindy Webb, attendance at Car Seat Training held in Monroe, Ohio on May 7-11, 2019 at an estimated cost of \$200.
- e. Walt Smith Jr., attendance at New Pesticide training held in Reynoldsburg, Ohio on May 22, 2019 at an estimated cost of \$425.

5. Board policy - First Reading of Board Policies as attached in Appendix "II"

**BOARD MEMBER COMMENTS**

Ms. Keels commented on how impressed she was with the essay's submitted by the students for the scholarships.

Ms. Garver attended a presentation on "No Small Matter". She said it was very interesting.

**Resolution 19-485      ADJOURNMENT at 8:47 a.m.**

Ms. Keels moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes:Keels, Schechter, Feldman, Garver, and Prichard Nays: None President declared motion carried.