

**BUTLER COUNTY EDUCATIONAL SERVICE CENTER
GOVERNING BOARD**

Minutes of the January 22, 2020 Organizational / Regular Meeting

The Butler County Educational Service Center Governing Board met at 8:30 a.m. on Wednesday, January 22, 2020 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mr. Graham Pritchard, President called the meeting to order at 8:30 a.m.

ROLL CALL - showed the following members present: Feldmann, Garver, Keels, Mudd and Pritchard. Also, present was the Superintendent, Chris Brown; Treasurer, Ken Ulm, Laura Theiss and guests; Charlotte McGuire, Valda Hilten, Bridgett R Davis, Evelyn Crawford, Kirk Mudd, Kristian Mudd, Kelly Muzzarelli, Tiffaney Fryman, Wendy Folino, James Griebel, Adam Marcum, Beth Race, Deb Constantinesco, and Andrea Price.

INTRODUCTION OF GUESTS / PUBLIC PARTICIPATION:

Charlotte McGuire State of Ohio Board of Education Representative

OATH OF OFFICE FOR NEW BOARD MEMBERS - Mr. Feldmann & Mrs. Mudd

ACTION OF THE BOARD

RESOLUTION NO. 20-001 Nominations for President of the Governing Board

Tawanna Keels nominated by Elaine Garver

Motion to close nominations:

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Mudd, Pritchard and Keels. Nays: None. President declares the motion carried.

Presidential Oath of Office

RESOLUTION NO. 20-002 Nominations for Vice-President of the Governing Board

Steve Feldmann nominated by Tawanna Keels

Motion to close nominations:

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Mudd, Pritchard and Keels. Nays: None. President declares the motion carried.

Vice-President Oath of Office

RECESS - 5 MINUTES FOR PICTURES

RESOLUTION NO. 20-003 ORGANIZATIONAL MEETING Consent Vote - A - P

A. Establishment of Meeting Dates and Time

BE IT RESOLVED, that the regular meetings of the Butler County Educational Service Center Governing Board be held in the board conference room of the Butler County Educational Service Center or an alternate location as listed in modified Appendix "A".

B. Bonded Employees and Officers

Company: Governmental Underwriters of America, Inc. Address: Cleveland, Ohio

<u>Position to be Bonded</u>	<u>Amount</u>
Governing Board President	10,000
Superintendent	10,000
Bookkeeper	50,000
Bookkeeper	50,000
Bookkeeper	50,000
Bookkeeper	50,000

Company: Marsh & McLennan Agency LLC Address: Dayton, OH

<u>Position to be Bonded</u>	<u>Amount</u>
Treasurer	50,000

C. Board Service Fund

There is hereby appropriated for the Board Service Fund the amount of \$10,000.

D. Authorization for Payment within Appropriation Measure Amounts

To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase of sale of property (except real estate); the employment, appointment, or confirmation of officers and employees (except as otherwise provided for by law); the payment of debts or claims; the salaries of Superintendent, teachers, or other employees when provisions therefore are made in the annual appropriation resolution.

E. Designated Official Newspapers

That the Hamilton Journal News, the Middletown Journal News and The Pulse Journal be designated as local newspapers of general circulation for purposes of legal notices and advertising for 2020.

F. Purchasing Agent Appointment

That the board assigns the Superintendent the responsibility for the quality and quantity of purchases and the Superintendent is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

G. Federal and State Programs

That the Superintendent of schools be authorized as the representatives of the Governing Board in dealing with all matters relative to the Federal and State Programs.

H. Warrants Issued

That the Treasurer be authorized to pay bills/invoices properly presented by vendors.

I. Investment of Funds

That the Treasurer be authorized to invest inactive and/or interim funds at the most productive rate of interest whenever inactive funds are available.

J. Investment Earnings

That the Treasurer be authorized to credit investment earnings on all funds to the Butler County Educational Service Center general fund, in accordance with Section 3315.01 O.R.C.

K. Signature Authorization

That the Treasurer be designated as the official signer for expenditures of funds for the Governing Board.

L. Employment of Temporary Personnel

The Superintendent is hereby authorized to employ such personnel as needed contingent on board approval and the Superintendent shall present such employment recommendations to the board at the next regular meeting for formal action.

M. Professional Meeting Requests

That the Superintendent approves professional meeting requests as deemed reasonable and appropriate within the guidelines for district policy. Such will be presented for information at the next regular meeting.

N. Employee Utilization

That the Superintendent requests authority to utilize employees on an as needed basis at their regular daily rate for up to 15 additional days provided funds are available within the approved budget.

O. Request for Public Records Fee

That the Treasurer be authorized to charge a fee per page to any individual and/or business that may request public records. No charge shall be made for paper copies of documents totaling 20 pages or less. The cost of copies in excess of 20 pages will be \$.03 per page and copies on any other medium shall be assessed to the individual requesting the copies. All assessed costs shall be paid in advance of receiving the requested copies.

P. Cell Phone Reimbursement

That the Superintendent recommends the Governing Board approve the cell phone reimbursement guidelines as listed. There are four tiers for monthly reimbursement. The Superintendent or designee shall place employee groups in tiers based on the following guidelines:

Tier I: Defined as employees required to use cell phones on an occasional basis up to \$20.

Tier II: Defined as employees required to use cell phones on a frequent basis up to \$35.

Tier III: Defined as employees required to use cell phones on a regular basis up to \$65.

Tier IV: Defined as employees expecting to be available/on call whenever needed via phone and/or email up to \$95.

BE IT RESOLVED, the Superintendent recommends on behalf of the board President that items A - P are presented as a block vote as listed.

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Mudd, Pritchard and Keels. Nays: None. President declares motion carried

RESOLUTION NO. 20-004 APPROVAL OF MINUTES

A. BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board’s regular meeting held December 18, 2019.

Mr. Pritchard moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Garver, Feldmann, Mudd, and Keels. Nays: None. President declares the motion carried.

REGULAR AGENDA - REVIEW / REVISION

RESOLUTION NO. 20-005 TREASURER’S REPORT

Items for Action

- A. Monthly Financial Reports – Pages 17 - 23
- B. Financial Detail Report – Page 24
- C. Investment Report – Page 25
- D. Early Head Start/Head Start Financial Expenditure Reports – Pages 26 - 30
- E. Bank Reconciliation – Pages 31 - 35

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for December 2019.

F. Mastercard Expenditures

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Mastercard expenditures for the month of December as listed in Appendix “B”, which is attached and becomes an official part of the minutes.

G. Donations

Jason and Rhonda Powell	\$100.00 (PC Success)
Centerpointe Christian Church for Pause Program	\$1,043.81 (FCFC)
Altrusa Club of Hamilton	\$1,000.00 (Head Start)

H. Finance/Audit Committee for 2019

BE IT RESOLVED, the Treasurer recommends the Governing Board appoint a Finance/Audit committee for 2019 consisting of the Superintendent, the Treasurer, two Governing Board members, and at least two members of the service area community.

I. Appropriation Modification

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the appropriation modifications as listed in Appendix "C" which is attached and becomes an official part of the minutes.

BE IT RESOLVED, the Treasurer recommends the Governing Board approve items A – I as listed.

Mr. Feldmann moved and Mr. Pritchard seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Pritchard, Garver, Mudd, and Keels. Nays: None. President declares the motion carried.

SUPERINTENDENT'S REPORT

RESOLUTION NO. 20-006 Resignations

CERTIFIED | NON CERTIFIED

a. Hammons, Sylvia

Position: Site Manager
Effective: 1/31/2020

b. Snelling, Jean

Position: Assistant Manager, Disabilities & Behavioral Health
Effective: 3/6/2020

BE IT RESOLVED, The Superintendent recommends the Governing Board approve the resignation as listed.

Ms. Garver moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Pritchard, Mudd, and Keels. Nays: None. President declares the motion carried.

CERTIFIED | NON CERTIFIED

a. Bollinger, Taylor

Position: Instructional Assistant
Contract: As Needed
Salary: \$13.56 per hour

b. George, Kayla

Position: Preschool Intervention Specialist - Itinerant
Contract: One Year
Salary: \$36,194

c. Gray, Kristen

Position: Assistant Certification Specialist
Contract: One Year
Salary: \$40,000

d. Jones, Ann

Position: Early Intervention Service Coordinator
Contract: One Year
Salary: \$42,188

e. Kokotek, Leslie

Position: Speech Language Pathologist
Contract: As Needed
Salary: \$38.25 per hour

f. Ramirez, Katiria

Position: Assistant Teacher
Contract: One Year
Salary: \$12.91 per hour

g. Seamans, Jennifer

Position: Educational Aide
Contract: As Needed
Salary: \$14.95 per hour

h. Taylor, Coya

Position: PRIM Supervisor
Contract: One Year
Salary: \$54,000

i. Woods, Brooklyn

Position: Help Me Grow Service Coordinator
Contract: As Needed
Salary: \$19.27 per hour

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Pritchard, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-008 Supplemental Contracts

Brock, Anna	\$150.00	additional training
Clark, Ethan	\$34.14/hr	additional duties
Ehrnschwender, Kelly	\$150.00	additional training
Folino, Wendy	\$175.00	mentoring
Gross, Emily	\$32.57 /hr	additional duties
Kwiat, Kristin	\$41.53/hr	additional duties
Lawson, Zachary	\$35.01/hr	additional duties
Miller, Kevin	\$34.44/hr	additional duties
Monahan, Valerie	\$150.00	additional training
Milliron, Lisa	\$150.00	additional training
Mynhier, Denise	\$14.53/hr	additional duties
Napier, Kayla	\$22.67/hr	additional duties
O'Connor, Stephanie	\$150.00	additional training
Rowe, Devon	\$34.14/hr	additional duties
Schrag, Deanna	\$43.14/hr	additional duties
Schwartz, Taylor	\$150.00	additional training
Smith, Chelsea	\$18.96/hr	additional duties
Stewart, Joseph	\$35.64/hr	additional duties
Strawhun, Beth	\$150.00	additional training

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Mr. Pritchard moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Garver, Feldmann, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-009 Salary Increase

Eldridge, Dawn	\$17,733	\$18,147	SS alignment
Lamgaday, Susma	\$19,066	\$19,714	SS alignment
Picklesimer, Sherry	\$12.57/hr	\$13.27/hr	SS alignment
Price, Michele	\$55,201	\$57,000	SS alignment
Schwarber, Donna	\$69,560	\$71,000	SS alignment
White, Emily	\$53,023	\$57,000	SS alignment
Willis, Angela	\$51,500	\$54,000	SS alignment

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the salary increases as listed.

Mr. Pritchard moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Garver, Feldmann, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-010 Contract Adjustment

a. Alicea, Zorimar

Position From: Family Support Specialist
Position To: Eligibility Coordinator
Days From: 210
Days To: 230
Salary From: \$34,087
Salary To: \$41,000

b. Betsch, Kara

Position From: Physical Therapist
Position To: Physical Therapist
Days From: 147
Days To: 184
Salary From: \$56,143
Salary To: \$70,275

c. Day, Olivia

Position From: Assistant Teacher
Position To: Teacher
Days From: 180
Days To: 180
Salary From: \$15.51 per hour
Salary To: \$34,124

d. Henman, Lindsey

Position from : Substitute - Ed. Degree Unlimited
Position to: Intervention Specialist
Days from: 184
Days to: 184
Salary from: \$40,850
Salary to: \$40,850

e. McNabb, Monica

Position From: Educational Aide
Position To: Educational Aide
Days From: 184 @ 3.5 hrs. per day
Days To: 184 @ 7.5 hrs. per day
Salary From: \$8,622
Salary To: \$18,479

f. Phillips, Kaelly

Position From: Community School Liaison
Position To: Disabilities Coordinator
Days From: 200
Days To: 200
Salary From: \$36,434
Salary To: \$36,434

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustments as listed.

Mr. Pritchard moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Garver, Feldmann, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-011 Professional Leave - Out of State

- a. Suzanne Prescott and Chris Brown attendance at 2020 Winter Leadership Institute held on 1/27-1/31/2020 in Washington, DC at an estimated cost of \$2,000.00 each.
- b. Heather Wells attendance at the Research & Policy Conference on Child, Adolescent, and Young Adult Behavioral Health held on 3/15-3/18/20 in Tampa, Florida at an estimated cost of \$1,900.00.
- c. Georgine Bowman and Adam Marcum's attendance at KySte Conference March 10 - 11th 2020 in Lexington, KY at an estimated cost of \$1,000.00.
- d. Zorimar Alicea attendance at Eligibility & Admission Compliance Bootcamp in Fort Lauderdale, FL held on 1/23-1/24/2020 at an estimated cost of \$2,500.
- e. Rachel Shepard, Donna Schwarber and Emily White attendance at National Home Visiting Summit in Washington, DC held on 1/29-1/31/2020 at an estimated cost of \$1,500 each.
- f. Suzanne Prescott, Jennifer Mader, Andrea Price and Ken Ulm attendance at 2020 Federal Monitoring Review Training in Atlanta, GA held on 2/17-2/18/2020 at the estimated cost of \$2,000.00 each.
- g. Zorimar Alicea attendance at ERSEA Certification- Level 1 in Chicago, IL held on 3/19-3/20/2020 at the estimated cost of \$2,000.00 each.
- h. Sheri Davis, Leslie Coles, Jo Ann Lambert and Melissa Portillo attendance at Teaching Prevention in San Antonio, TX held on 3/1-3/4/20 at the estimated cost of \$2,000 each.
- i. Zorimar Alicea attendance at ERSEA Certification- Level 2 in Chicago, IL held on 4/15-4/16/20 at the estimated cost of \$2,000.00 each.

- j. Martha Centers, Ashley Campbell, Dana Carlotta, Nika Gilbert, Alana Spears and Megan Boggs attendance at Conscious Discipline in Orlando, FL held on 6/8-6/12/20 at the estimated cost of \$3,000 each.

BE IT RESOLVED, the Superintendent recommends the Governing Board approve items professional leave as listed .

Mr. Feldmann moved and Mr.Pritchard seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Pritchard, Garver, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-012 Leave of Absence

Daugherty, Chelsey
Heet, Ellen
Lovely, Jordan

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the medical leaves of absence as listed .

Ms. Garver moved and Mr.Pritchard seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Pritchard, Garver, Mudd, and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-013 Board Policy - Second Reading & Update of Policy

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the second reading of Board Policies as listed in Appendix "D", which is attached and becomes part of the official minutes.

Mr. Feldmann moved and Ms.Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Pritchard, Mudd, and Keels. Nays: None. President declares the motion carried.

JFS

RESOLUTION NO. 20-014 Initial Appointment

- a. Hersha, Lindsey

Position: Community School Liaison
Contract: One Year
Salary: \$37,163

EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES

Bennie, Marcie
Caudea, Ingrid
Fonseca, Walesca
Rivers, Teresa
Williams, Rosita

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Pritchard, and Mudd. Abstain: Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-015 Supplemental Contracts

Bullimore, Andrea	\$800.00	TIP STIPEND
Chapman, Amy	\$1,200.00	TIP STIPEND
Couch, Elizabeth	\$800.00	TIP STIPEND
Jackson, Elizabeth	\$400.00	TIP STIPEND
Lewis, Brooke	\$400.00	TIP STIPEND
Luckey, Tiffany	\$400.00	TIP STIPEND
Morgan, Montessa	\$400.00	TIP STIPEND
Palzotto, Samantha	\$400.00	TIP STIPEND

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Mr. Pritchard moved and Mr. Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Feldmann, Garver, and Mudd. Abstain: Keels. Nays: None. President declares the motion carried.

SUPERINTENDENT’S REPORT

RESOLUTION NO. 20-016 General Business Consent Vote # 1 - # 14.

Items for Action

1. Butler County Interagency Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approved the Butler County Interagency Agreement for 2019-2020 as listed in Appendix “E”, which is attached and becomes part of the official minutes.

2. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for (Riverview Elementary) Individual Nursing (LPN)-Student 2 effective August 7, 2019 through June 30, 2020 in the amount of \$45.00 an hour as listed in Appendix “F”, which is attached and becomes part of the official minutes.

3. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for (Riverview Elementary) Individual Nursing (LPN) effective August 5, 2019 through June 30, 2020 in the amount of \$45.00 an hour as listed in Appendix "G", which is attached and becomes part of the official minutes.

4. Susan Tave Zelman - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Susan Tave Zelman for Consulting Services effective January 1, 2020 through May 31, 2020 in the amount of \$2,000 per month as listed in Appendix "H", which is attached and becomes part of the official minutes.

5. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for Resident Educator Mentors, Lin Spaeth effective August 1, 2019 through July 31, 2020 in the amount of \$15,000 as listed in Appendix "I", which is attached and becomes part of the official minutes.

6. Hamilton City School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Hamilton City School District for Resident Educator Mentors, Deb Dunk effective August 1, 2019 through July 31, 2020 in the amount of \$16,400 as listed in Appendix "J", which is attached and becomes part of the official minutes.

7. Gail Van Tatenhove - Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Gail Van Tatenhove for a full day presentation for Speech Language Pathologists delivered on November 3, 2020 in the amount of \$3,000 plus travel expenses not to exceed \$1,000 as listed in Appendix "K", which is attached and becomes part of the official minutes.

8. Madison Local School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Madison Local School District for Occupational Therapy Services effective December 2, 2019 through June 30, 2020 in the amount of \$11,968 as listed in Appendix "L", which is attached and becomes part of the official minutes.

9. Next Step Networking - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Next Step Networking for planning and implementing a Google domain for Southern Regional Education Board (SREB) effective January 10, 2020 through May 31, 2020 in the amount of \$3,000 as listed in Appendix "M", which is attached and becomes part of the official minutes.

10. Madison Local School District - Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Madison Local School District for Additional Speech-Language Pathology Service Coverage effective January 27, 2020 through May 22, 2020 at the hourly rate of \$63.00 per hour not to exceed 1 day per week, 8 hours per day as listed in Appendix "N", which is attached and becomes part of the official minutes.

11. Ohio School Boards Association - Annual Membership Dues

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Annual Membership Dues with Ohio School Board Association (OSBA) - effective January 2020 - December 2020 in the amount of \$4,140 as listed in Appendix "O", which is attached and becomes part of the official minutes.

12. Catholic Charities for EHS & Help Me Grow Home Visiting- Contracted Service Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement with Catholic Charities for EHS & Help Me Grow Home Visiting effective December 2019 through December 2020 in the amount of \$10,000.00 as listed in Appendix "P", which is attached and becomes part of the official minutes.

13. Every Child Succeeds Extension

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the provider extension agreement with Every Child Succeeds and the BCESC Help Me Grow Program effective January 1, 2020 through March 31, 2020 in the amount of \$21,250.00 as listed in Appendix "Q", which is attached and becomes part of the official minutes.

14. Dana Winters- Consultant Agreement

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Hedda Sharapan with Butler County Educational Service Center effective January 7, 2020 through January 17, 2020 in the amount of \$1,500.00 as listed in Appendix "R", which is attached and becomes part of the official minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approves items # 1 -#14.

Mr. Feldmann moved and Mr. Pritchard seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Pritchard, Garver, Mudd, and Keels. Nays: None. President declares the motion carried.

Items for Action

RESOLUTION NO. 20-017

JFS Contracts Consent Vote # 1 - # 8

1. Citizens for Civic Renewal-Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Citizens for Civic Renewal for Butler County Prevention Coalition Listening Sessions effective January 1, 2020 through September 30, 2020 not to exceed \$7,500 as listed in Appendix "S" which is attached and becomes an official part of the minutes.

2. Hope Tree Consulting, LLC-Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Hope Tree Consulting, LLC for training on March 12, 2020 and September 16, 2020 and consulting services effective January 1, 2020 through September 30, 2020 not to exceed \$4,900 as listed in Appendix "T", which is attached and becomes an official part of the minutes.

3. Labors of Love Consulting, LLC-Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Labors of Love Consulting, LLC for a keynote address on February 26, 2020 and 3 additional trauma training dates TBD effective January 1, 2020 through September 30, 2020 not to exceed \$6,300 as listed in Appendix "U", which is attached and becomes an official part of the minutes.

4. Prevention Action Alliance-Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Prevention Action Alliance for training on February 26, 2020 and May 14, 2020 effective January 1, 2020 through September 30, 2020 not to exceed \$4,800 as listed in Appendix "V", which is attached and becomes an official part of the minutes.

5. Search Institute-Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Search Institute for training on April 21, 22, & 23 effective January 1, 2020 through September 30, 2020 not to exceed \$28,200 as listed in Appendix "W", which is attached and becomes an official part of the minutes.

6. Soul Bird Consulting, LLC--Contracted Services (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Services Agreement with Soul Bird Consulting, LLC for training on August 18, 2020 and trauma consultation hours effective January 1, 2020 through September 30,2020 not to exceed \$9,000 as listed in Appendix "X" which is attached and becomes an official part of the minutes.

7. Youth Move-NAMI Ohio-Subcontract (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Sub-contract with the Butler County Family and Children First Council to provide services to support a Youth Move chapter for NAMI Ohio effective January 1, 2020 through December 31,2020. FCFC will be reimbursed up to \$500 for supplies to support activities to engage youth in community awareness, leadership and advocacy activities as listed in Appendix "Y", which is attached and becomes an official part of the minutes.

8. Butler County Board of Developmental Disabilities-MOU (FCFC)

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Understanding with the Butler County Board of Developmental Disabilities, which provides in-kind office space for the Butler County Family and Children First Council's Pause program effective January 1, 2020 through December 31,2020 as listed in Appendix "Z", which is attached and becomes an official part of the minutes.

BE IT RESOLVED, the Superintendent recommends the Governing Board approves items #1 - # 8.

Ms. Garver moved and Mr.Feldmann seconded the adoption of the resolution and roll call vote resulted Ayes: Garver, Feldmann, Pritchard and Mudd. Abstain: Keels. Nays: None. President declares the motion carried.

Items for Information

1. Homeschooling Students - Five (5) homeschooling students were added to our list making a total of five hundred twenty (520) for the 2019-2020 school year.

2. Early Head Start/Head Start Attendance/Enrollment Report & Monitoring Report – Appendix "AA"

3. FMLA
 - Betscher, Jill
 - Handy, Patricia
 - Parker, Brittany
 - Stewart, Joseph
 - Stewart, Kristin

4. Professional Leave - In State

- a. Georgine Bowman, Mary Snellgrove, Dave Clark and Adam Marcum attendance at OETC Conference February 11-12, 2020 in Columbus, Ohio at an estimated cost of \$1,500.00
- b. Suzanne Prescott, Jennette Mulholland, Nancy Baker, Elizabeth Harold, Donna Schwarber, Zorimar Alicea, Therese Hunt, Shelly Wallpe, Sheri Davis and Amy Beissel attendance at OSHAI Meeting February 12-13, 2020 in Columbus, OH at an estimated cost of \$800 each.
- c. Therese Hunt attendance at the Literacy Summit on 1/22/20 - 1/23/20 in Cambridge, Ohio at an estimated cost of \$400.

BOARD MEMBER COMMENTS:

Audit Finance Committee members will be: Mr. Feldmann, Ms. Keels, Mr. Lawrence and possibly Ms. Pritchard.

Mrs Keels commented she would like to have a work session and a Board retreat in the near future.

Mr. Feldmann attended the West Chester - Liberty Leadership 21 / Hamilton Chamber Leadership 29 joint session group that was held at the BCESC.

Ms. Garver congratulated Ms. Mudd and welcomed her to the board.

Ms. Keels stated that all contracts on this agenda would be signed by Mr. Pritchard as they had been previously signed by our customers.

Mr. Brown gave some insight to the EdChoice Scholarship Program.

RESOLUTION NO. 20-018 EXECUTIVE SESSION : in 9:14 am out 10:25 am

BE IT RESOLVED, the Governing Board recommends an executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, official, licensee, or regulated individual and for the evaluation of the Superintendent.

Mr. Pritchard moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Pritchard, Garver, Feldmann, Mudd and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-019 Board meeting date change

BE IT RESOLVED, the Governing Board recommends the meeting date change from February 12, 2020 to February 26, 2020.

Mr. Feldmann moved and Mr. Pritchard seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Pritchard, Garver, Mudd and Keels. Nays: None. President declares the motion carried.

RESOLUTION NO. 20-020 ADJOURNMENT : 10:29 am

Mr. Feldmann moved and Ms. Garver seconded the adoption of the resolution and roll call vote resulted Ayes: Feldmann, Garver, Pritchard, Mudd, and Keels. Nays: None. President declares the motion carried.