

## BUTLER COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD

### Minutes of the January 25, 2017 Regular / Organizational Meeting

The Butler County Educational Service Center Governing Board met at 4:30 p.m. on Wednesday, January 25, 2017 at the Educational Service Center located at 400 North Erie Blvd, Suite A, Hamilton, Ohio 45011.

Minutes were taken by Treasurer, Ken Ulm.

Mrs. Mary Pritchard, President called the meeting to order at 4:30 p.m.

**ROLL CALL** - showed the following members present: Garver, G. Pritchard, Schechter and M. Pritchard. Also, present was the Superintendent, Chris Brown; Director of Human Resources, Laura Theiss; Treasurer, Ken Ulm and guests; Alan Rigling, Sissy Rasmussen and Rebekah Butz.

**Treasurer's Note:** Ms. Utawna Leap was absent from the meeting.

Resolution No. 17-001

#### Nomination for President of the Governing Board

Mr. Graham Pritchard was nominated for President by Mrs. Garver. There being no additional nomination, Mrs. Garver moved and Mr. Schechter seconded the motion to close nominations. Roll call vote resulted: Ayes: Garver, G. Pritchard, Schechter, M. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Mr. Schechter moved and Mrs. Garver seconded the motion to elect Mr. Graham Pritchard as Governing Board President and roll call vote resulted: Ayes: Garver, Schechter, M. Pritchard and G. Pritchard Nays: None. Absent: Leap. President declared motion carried.

**Treasurer's Note:** Mr. Ulm administered the Presidential Oath of Office to Mr. Graham Pritchard.

Resolution No. 17-002

#### Nomination of Governing Board Vice President

Mr. Andrew Schechter was nominated for Vice-President by Mrs. M. Pritchard. There being no additional nominations, Mrs. Garver moved and Mrs. M. Pritchard seconded the motion to close nominations. Roll call vote resulted: Ayes: Garver, M. Pritchard, G. Pritchard. Abstained: Schechter. Nays: None. Absent: Leap. President declared motion carried.

Mrs. Garver moved and Mrs. M. Pritchard seconded the motion to elect Mr. Andrew Schechter as Governing Board Vice-President and roll call vote resulted: Ayes: Garver, Schechter, M. Pritchard and G. Pritchard Nays: None. Absent: Leap. President declared motion carried.

**Treasurer's Note:** Mr. Ulm administered the Vice-Presidential Oath of Office to Mr. Andrew Schechter.

Resolution No. 17-003

**Establishment of Meeting Dates and Time**

BE IT RESOLVED, that the regular meetings of the Butler County Educational Service Center Governing Board be held in the board conference room of the Butler County Educational Service Center or an alternate location as listed in Appendix "A" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-004

**Bonded Employees and Officers**

BE IT RESOLVED, the board awards the bonding contracts to the companies herein named for the positions herein identified for the amount per position.

Company: Governmental Underwriters of America, Inc. Address: Cleveland, Ohio

<u>Position to be Bonded</u>	<u>Amount</u>
Governing Board President	10,000
Superintendent	10,000
Bookkeeper	50,000
Bookkeeper	50,000
Bookkeeper	50,000

Company: Ohio Casualty Address: Hamilton, Ohio

<u>Position to be Bonded</u>	<u>Amount</u>
Treasurer	50,000

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-005

**Board Service Fund**

there is hereby appropriated for the Board Service Fund the amount of \$10,000.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-006

**Authorization for Payment within Appropriations Measure Amounts**

to dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase of sale of property (except real estate); the employment, appointment, or confirmation of officers and employees (except as otherwise provided for by law); the payment of debts or claims; the salaries of Superintendent, teachers, or other employees when provisions therefore are made in the annual appropriations resolution.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-007

**Designated Official Newspapers**

that the Hamilton Journal News, Middletown Journal News and The Pulse Journal be designated as local newspapers of general circulation for purposes of legal notices and advertising for 2017.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-008

**Purchasing Agent Appointment**

that the board assigns the Superintendent the responsibility for the quality and quantity of purchases and the Superintendent is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts in so far as such purchases are consistent with the approved educational goals and programs of the district.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-009

**Federal and State Programs**

that the Superintendent of schools be authorized as the representatives of the Governing Board in dealing with all matters relative to the Federal and State Programs.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-010

**Warrants Issued**

that the Treasurer be authorized to pay bills/invoices properly presented by vendors.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-011

**Investment of Funds**

that the Treasurer be authorized to invest inactive and/or interim funds at the most productive rate of interest whenever inactive funds are available.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-012

**Investment Earnings**

that the Treasurer be authorized to credit investment earnings on all funds to the Butler County Educational Service Center's general fund, in accordance with Section 3315.01 O.R.C.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-013

**Signature Authorization**

that the Treasurer be designated as the official signer for expenditures of funds for the Governing Board.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-014

**Employment of Temporary Personnel**

the Superintendent is hereby authorized to employ such personnel as needed contingent on board approval and the Superintendent shall present such employment recommendations to the board at the next regular meeting for formal action.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-015

**Professional Meeting Requests**

that the Superintendent approve professional meeting requests as deemed reasonable and appropriate within the guidelines for district policy. Such will be presented for information at the next regular meeting.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-016

**Employee Utilization**

that the Superintendent requests authority to utilize employees on an as needed basis at their regular daily rate for up to 15 additional days provided funds are available within the approved budget.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-017

**Request for Public Records Fee**

that the Treasurer be authorized to charge a fee per page to any individual and/or business that may request public records. No charge shall be made for paper copies of documents totaling 20 pages or less. The cost of copies in excess of 20 pages will be \$.03 per page and copies on any other medium shall be assessed to the individual requesting the copies. All assessed costs shall be paid in advance of receiving the requested copies.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-018

**Cell Phone Reimbursement**

that the Superintendent recommends the Governing Board approve the cell phone reimbursement guidelines as listed.

There are four tiers for monthly reimbursement. The Superintendent or designee shall place employee groups in tiers basing on the following guidelines:

Tier I: Defined as employees required to use cell phones on an occasional basis up to \$20.

Tier II: Defined as employees required to use cell phones on a frequent basis up to \$35.

Tier III: Defined as employees required to use cell phones on a regular basis up to \$65.

Tier IV: Defined as employees expecting to be available/on call whenever needed via phone and/or email up to \$95.

Mrs. Garver moved and Mrs. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-019

**Approval of Minutes**

BE IT RESOLVED, that the Governing Board waives the reading and approves the minutes of the Board's regular meeting held December 14, 2016.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter and M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-020

**Financial Reports**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Monthly Financial Report, Financial Detail Report, Investment Report, Early Head Start/Head Start Financial Expenditure Reports and Bank Reconciliation for December, 2016.

Mr. Schechter moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter and M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-021

**Master Card Expenditures**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the Master Card expenditures for the month of December, 2016 as listed in Appendix "B" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:

Ayes: Garver, Schechter and M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-022

**Finance / Audit Committee for 2017**

BE IT RESOLVED, the Treasurer recommends the Governing Board President appoint a Finance/Audit committee for 2017 consisting of the Superintendent, the Treasurer, two Governing Board members (Mary Pritchard and Elaine Garver) and at least two members of the service area community.

Mr. Schechter moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter and M. Pritchard and G. Pritchard, Nays: None. Absent: Leap. President declared motion carried.

Treasurer's Note: Suzi Rubin and T.J. Bugg were recommended to serve on the Finance / Audit Committee for 2017 as the community representatives.

Resolution No. 17-023

**U.S.D.A.**

BE IT RESOLVED, the Treasurer recommends the Governing Board approve the U.S.D.A. for the month of November 2016 as listed in Appendix "C" which is attached and becomes an official part of the minutes.

Mr. Schechter moved and Mrs. M. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter and M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-024

**Resignations**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the resignations as listed.

**CERTIFIED**

a. Taylor, Patricia

Position: Speech Language Pathologist  
Effective: 12/30/2016

**NON-CERTIFIED**

b. Barnett, Sarah

Position: Supervisor Help Me Grow Home Visiting  
Effective: 1/6/2017

c. Myers, Holly

Position: Community Wraparound Parent Partner  
Effective: 1/9/2017

## d. Petry, Bethany

Position: Community School Liaison  
 Effective: 2/27/2017

## e. Seifert, Jennifer

Position: Marketing Specialist  
 Effective: 1/20/2017

Mr. Schechter moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Schechter and M. Pritchard and G. Pritchard Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-025      **Initial Appointments**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the initial appointments as listed.

## CERTIFIED

## a. Betsch, Kara

Position: Physical Therapist  
 Contract: As Needed  
 Salary: \$43.00 per hour

## NON-CERTIFIED

## b. Anzalone, Leslie

Position: Educational Aide  
 Contract: One Year  
 Salary: \$18,464

## c. Barnett, Sarah

Position: Grant Project Manager  
 Contract: As Needed  
 Salary: \$26.00 per hour

## d. Beadle, Elizabeth

Position: Marketing & Public Relations Manager  
 Contract: One Year  
 Salary: \$57,502

## e. Dendler, Jennifer

Position: Teacher - ECE  
 Contract: One Year  
 Salary: \$27,600

## f. Dole, Margaret

Position: Instructional Assistant  
 Contract: One Year  
 Salary: \$15,870

## g. Johnson, Mariah

Position: Educational Aide  
 Contract: One Year  
 Salary: \$18,630

## h. Ruther, Abbey

Position: Instructional Assistant  
 Contract: One Year  
 Salary: \$16,560

## EMPLOYMENT OF NON-CERTIFICATED PERSONNEL AS SUBSTITUTES:

Bolakofa, Judith  
 Collins, Madison  
 Dinh, Lam  
 Reyes, Rut

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
 Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-026

**Contract Adjustments**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the contract adjustments as listed.

## a. Meeker, Regina

Position from: School Psychologist  
 Days from: 80  
 Days to: 101  
 Salary from: \$21,860  
 Salary to: \$32,794



b. Theiss, Laura

Position from:	Help Me Grow Supervisor
Position to:	Director of Human Resources
Days from:	240
Days to:	260
Salary from:	\$57,619
Salary to:	\$85,000

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard,. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-027                    **Supplemental Contracts**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the supplemental contracts as listed.

Dole, Margaret	\$1,000.00
Morgan, Lisa	\$15.61 per hour
Sabo, Kelley	\$13.88 per hour (Interim Teacher)

Mrs. M. Pritchard moved and Mrs. Garver seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter and M. Pritchard and G. Pritchard, Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-028                    **Salary Increase**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Salary Increases as listed.

Bostick, Zachariah	\$45,000 to \$50,000
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Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-029                    **Medical Leave of Absence**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve Jessica Metzler's Maternity Leave beginning 1/3/2017 - 2/14/2017.

Mr. Schechter moved and Mrs.M. Pritchard seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-030

**Miami University - Contract of Services**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract for Services for Miami University for the Preble County Success Program FY 2017 effective September 1, 2016 to June 30, 2017 in the amount of \$18,000 as listed in Appendix "D" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-031

**Lakota Local School District - Contracted Service Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement for Lakota Local School District for Occupational Therapy effective January 3, 2017 to May 31, 2017 in the amount of \$28,672 as listed in Appendix "E" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-032

**Madison Local School District - Contracted Service Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contracted Service Agreement for Madison Local School District for the additional 21 days of Psychology Services effective January 3, 2017 to June 30, 2017 in the amount of \$9,744 as listed in Appendix "F" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-033

**Southwest Local School District - Amended Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Amended Agreement for Nursing Services for Southwest Local School District effective July 1, 2016 to June 30, 2017 in the amount of 20,519 as listed in Appendix "G" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-034

**Teresa A. May-Benson - Consultant Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Consultant Agreement with Teresa A. May-Benson for OT/PT conference to be delivered on November 7, 2017 at the rate of \$2,000 plus traveling expenses not to exceed a total of \$3,200 as listed in Appendix "H" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-035

**Hamilton City School District - Title I D Funds Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Title I D Funds Agreement with Hamilton City School District for the Management and operation of educational services effective December 14, 2016 in the amount of \$53,029.90 as listed in Appendix "I" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No.17-036

**Ross Local School District - Step Up To Quality Service Agreement**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Step Up to Quality Service Agreement with Ross Local School District for services to be delivered effective January 25, 2017 - June 30, 2019 in the amount of \$700 for each seven hour day of consultation and training as listed in Appendix "J" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-037

**Miami University - Memorandum of Agreement (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Memorandum of Agreement with Miami University for the System of Care Digital Training Grant project effective January 1, 2017-June 30, 2017 in the amount not to exceed \$25,747.56 as listed in Appendix "K" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-038

**Butler County Community Health Consortium - Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with the Butler County Community Health Consortium for Centering Pregnancy project effective February 1, 2017 - July 27, 2018 in the amount not to exceed \$127,787.69 as listed in Appendix "L" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-039

**Talawanda School District - Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Agreement for Services with the Talawanda School District for Parent Project/WhyTry effective January 1, 2016 - June 30, 2017 in the amount not to exceed \$4,000 as listed in Appendix "M" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-040                      **Case Western Reserve University - Contract for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract for Services with Case Western Reserve University for Wraparound Coaching effective July 1, 2016 - June 30, 2017 in the amount not to exceed \$7,400 as listed in Appendix "N" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-041                      **Jennifer Powers - Agreement for Services (FCFC)**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Contract for Services with Jennifer Powers for workshop presentation effective December 15, 2016 - December 14, 2017 in the amount not to exceed \$400 as listed in Appendix "O" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-042                      **ECE Preschool Tuition Sliding Scale Fee Guidelines 2016-2017**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the School Readiness Plan, Goals and Implementation Action Plan as listed in Appendix "P" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-043                      **Butler County Interagency Agreement 2016 - 2017**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Butler County Interagency Agreement for 2016-2017 as listed in Appendix "Q" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-044                      **Professional Leave - Out of State**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Professional Leave - Out of State as listed.

- a. Lisa McCoon to attend the Orange Conference in Atlanta Georgia from April 26, 2017 to April 28, 2017 for an estimated cost of \$829.
- b. Nikki Taylor and Mindy Webb, attendance at the Head Start Health and Safety Institute held in New Orleans, Louisiana on March 8- March 10, 2017, at an estimated expense of \$1,600 each.
- c. Georgine Bowman, Mary Snellgrove, David Clark and Diann Blizniak, attendance at the Deeper Learning conference held in San Diego, California on March 29 to April 1, 2017 for an estimated cost of \$1,500 each.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-045

**Second Reading & Approval of Governing Board Policies**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Board Policies in Appendix "R" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Resolution No. 17-046

**Resolution in Opposition to the Adoption of the Ohio State Standards**

BE IT RESOLVED, the Superintendent recommends the Governing Board approve the Resolution in Opposition to the Adoption of the Ohio State Standards in Appendix "S" which is attached and becomes an official part of the minutes.

Mrs. M. Pritchard moved and Mr. Schechter seconded the adoption of the resolution and roll call vote resulted:  
Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

**Treasurer's Notes:** None

**Board Member Comments:** Mr. Pritchard stated he was unsure what to say in reference to Jerome Kearns "awful". Mrs. Garver thanked Mrs. Pritchard for her years of service. Mrs. Pritchard thanked Mrs. Garver for her years of service. Mr. Schechter asked about rules related to administrative overhead. Ken Ulm shared 80/20. 80% salaries and 20% overhead.

Resolution No. 17-047

**Executive Session for the Purpose of Personnel and Property**


Mrs. M. Pritchard moved and Mr. Schechter seconded the motion for the board to move into executive session for the purpose of Personnel and Property. Roll call vote resulted: Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

Board entered into executive session at 5:00 p.m.  
Board emerged from executive session at 5:25 p.m.

Resolution No. 17-048


**Adjournment**

Mr. Schechter moved and Mrs. M. Pritchard seconded that the Governing Board meeting adjourn at 5:25 p.m. Roll call vote resulted: Ayes: Garver, Schechter, M. Pritchard and G. Pritchard. Nays: None. Absent: Leap. President declared motion carried.

  
\_\_\_\_\_  
Mr. Graham Pritchard  
Governing Board President

2/22/17

Date

  
\_\_\_\_\_  
Mr. Ken Ulm  
Governing Board Treasurer

2/22/17

Date